

Public Document Pack

Mid Devon District Council

Economy Policy Development Group

Thursday, 26 May 2016 at 5.30 pm
Exe Room, Phoenix House

Next ordinary meeting
Thursday, 21 July 2016 at 5.30 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr Mrs A R Berry
Cllr K Busch
Cllr J M Downes
Cllr R Evans
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr Mrs B M Hull
Cllr F J Rosamond
Cllr Mrs N Woollatt

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Chairman - Election**
To elect a Chairman of the PDG for the municipal year 2016/17.
- 2 **Vice Chairman - Election**
To elect a Vice Chairman of the PDG for the municipal year 2016/17.
- 3 **Apologies and Substitute Members**
To receive any apologies for absence and notice of appointment of substitutes.
- 4 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 5 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.

- 6 **Revenue and Capital Outturn 2015/16** *(Pages 5 - 44)*
To present the revenue and capital outturn figures for the financial year 2015/16.
- 7 **Economic Development and Regeneration Priorities** *(Pages 45 - 50)*
To receive a report from the Head of Communities and Governance providing Members with details of the Economic Development and Regeneration team's priorities and projects for the current financial year.
- 8 **Economic Development Update** *(Pages 51 - 62)*
To receive a report from the Head of Communities and Governance providing Members with an update on the work and projects of the Economic Development and Regeneration team.
- 9 **Cullompton Townscape Heritage Initiative** *(Pages 63 - 72)*
To receive a report from the Head of Communities and Governance seeking approval to proceed with an initial application to the Heritage Lottery Fund's Townscape Heritage Initiative.
- 10 **Economic Profile** *(Pages 73 - 86)*
To receive a report from the Head of Communities and Governance informing Members of the intention to provide regular updates on the state of the Mid Devon Economy and to seek their views on what sort of information and format they would like to be provided with.
- 11 **Work programme 2016/17**
Policy Development Group to discuss subject areas to be listed in the work programme for the forth coming year.
- 12 **Start time of meetings**
To agree the start time of meetings for the remainder of the municipal year.
- 13 **Identification of items for the next meeting**
This item is subject to the previous discussion during the meeting.

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Wednesday 18 May 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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CABINET
12 MAY 2016

AGENDA ITEM

REVENUE AND CAPITAL OUTTURN 2015/16

Cabinet Member Cllr Peter Hare-Scott
Responsible Officer Head of Finance: Andrew Jarrett

Reason for Report: To present the revenue and capital outturn figures for the financial year 2015/16.

RECOMMENDATION(S): That Cabinet -

1 - note the General Fund outturn achieved in 2015/16 which shows an overall overspend of £417k.

2 – approve the transfer of monies from New Homes Bonus to increase the General Fund balance to the approved level of funding (see para 2.5). This would decrease the net transfers into earmarked reserves shown in recommendation 3 below.

3 - approve the net transfers to/from earmarked reserves of £1,438k detailed in the General Fund service budget variance reports shown in Appendix 1 & 2 and summarised in Appendix 4.

4 - note the positive position achieved on the Housing Revenue Account which shows an annual saving of £916k and approve the “earmarking” of the extra £916k shown in paragraph 3.3, as well as specific items totalling £3,144k and the utilisation of items totalling £1,054k identified in Appendix 4.

5 - approve the carry forward of £7,559k from the 2015/16 capital programme (see paragraph 5.2) as all of the schemes will be delivered in 2016/17 or later years.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2015/16. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Executive Summary of 2015/16 Income and Expenditure

The table below gives an overview of the movements during the year on the key operational balances of the Council and then shows the closing cash position which will be reflected in the end of year Accounts. (Note - These movements assume that all proposed recommendations are agreed, except for the General Fund balance.)

	31/3/15	In year movement	31/3/16
General Fund	(£2,380k)	£417k	(£1,963k)
Housing Revenue Account	(£2,000k)	£0k	(£2,000k)

1.0 Introduction

- 1.1 The Council has continued its strategic decision to reduce costs, without adversely affecting service delivery, evidenced by the on-going commitment to further reduce employee costs (especially in back office services) during the year improve efficiencies and maximise income opportunities. This strategy has seen us deliver an overall General Fund (GF) deficit of £417k (see Appendix 1).
- 1.2 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and take a prudent view of the likely levels of income and expenditure.
- 1.3 It should be noted, in order to get a completed year end outturn position to Senior Management and Members in a timely fashion, these figures may be altered slightly over the next few weeks as we complete the formal accounts process, but will have little effect on the overall GF or HRA surplus position.
- 1.4 Members of the Audit Committee should note that the outturn report is basically a set of management reports that show the final cash related position on all service areas. The Finance Team then have to turn these management reports into the statutory financial statements which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.

2.0 The General Fund Reserve

- 2.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,380k as at 31/3/15. In 2015/16, a net deficit of £417k has occurred after accounting for all necessary transfers to/from Earmarked Reserves (EMRs).
- 2.2 Detailed budget monitoring reports were provided to both senior managers and members throughout 2015/16. This monitoring focused on significant

budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final written monitoring report considered by the Cabinet gave a detailed position at 31 December 2015 and predicted an end of year deficit of £372k for the General Fund. Therefore the final position deteriorated by £45k.

2.3 The table below shows the overall budget, actual and variance for all of our major service areas.

Service	2015/16 Budget £	2015/16 Actual £	Variance £
Car Parks	(23,680)	(186,459)	(162,779)
Community & Development	388,820	414,802	25,982
Corporate	1,197,130	1,208,430	11,300
Customer Services	15,730	171,879	156,149
Environmental Services	1,376,160	1,430,734	54,574
Finance & Performance	(180)	34,296	34,476
GF Housing	317,150	231,334	(85,816)
Grounds Maintenance	(16,870)	52,584	69,454
Human Resources	98,470	45,004	(53,466)
ICT	(12,040)	15,152	27,192
Legal & Democratic	1,027,280	1,057,782	30,502
Leisure	662,400	1,125,559	463,159
Planning & Regeneration	959,800	1,096,913	137,113
Property Services	253,800	(85,881)	(339,681)
Revenues & Benefits	782,650	557,768	(224,882)
Waste Services	2,287,120	2,414,775	127,655
Total Cost of Services	9,313,740	9,584,672	270,932
OTHER INCOME & EXPENDITURE			
Miscellaneous Income	0	(352)	(352)
Interest Payable	68,390	147,452	79,062
Interest Receivable	(134,090)	(240,232)	(106,142)
Heritable dividend	0	(43,958)	(43,958)
Statutory financing of capital	375,490	369,856	(5,634)
New Homes Bonus		(1,619,311)	(1,619,311)
Transfers to / (from) EMR'S	424,170	1,437,518	1,013,348
Statutory Adjustments	(1,281,350)	(1,316,100)	(34,750)
EMR used to fund capital	0	834,695	834,695
Total Budgeted Expenditure	8,766,350	9,154,240	387,890
Funded By:			
Revenue Support Grant	(1,704,850)	(1,704,847)	3
NNDR Revenue	(2,062,630)	(1,962,630)	100,000
Council Tax	(4,955,540)	(4,961,301)	(5,761)
Collection Fund surplus	(43,330)	(43,334)	(4)
Other non-ringfenced gov grants	0	(64,943)	(64,943)
Total Other Income	(8,766,350)	(8,737,055)	29,295
Total Deficit for the year	0	417,185	417,185

2.4 A detailed explanation of all the key variances is shown in Appendix 2, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

Note – where any of the above variances were deemed to be recurring, the 2016/17 budget was adjusted accordingly.

2.5 The overall effect of the 2015/16 financial year would result in a General Fund Balance of £1,963k which is below the Council’s own temporary minimum requirement of £8.77m x25% = £2,193k (agreed at full Council 25/2/15).

2.6 In addition to the GF Balance, the Council holds a number of Ear Marked Reserves (EMRs) which are used to help make provision for known future expenditure commitments which will require funding in 2016/17. The net movement of £1,438k into these reserves and the end of year balances held on them are shown in Appendix 4.

2.7 Market Walk and Fore Street Shops, Tiverton

Members will no doubt be keen to see the first year’s result’s following the acquisition of the shops in March 2015. The various elements are shown in different areas of the Income and Expenditure account but the overall position is as follows:

	<u>£k</u>
Net rental income after expenses (Shown within property Services committee)	(380)
Interest payable on Public Works Loan Board loan	108
Statutory capital Financing (over 50 years)	83

Net income for year	(189)
	=====

This income equates to an approximate return of **4.5%** (189k/4,173k), net of borrowing costs.

2.8 Non Domestic Rates

In order to facilitate the earliest reporting of the service outturn this report contains our best estimate of the non-domestic rate position. Members will be aware that we are part of the Devon Pool for Business Rates and we await information from the pool with which to complete the accounts. Our share from the pool is therefore subject to change, depending upon other Council’s surplus/deficits for the year.

3.0 Housing Revenue Account (HRA)

3.1 This is a ring-fenced reserve in respect of the Council’s housing landlord function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2015/16 the outturn is a net surplus of £nil k after the proposed transfers to/from earmarked reserves.

- 3.2 This surplus is explained in paragraph 3.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

HRA balance @ 31/03/15	£ (2,000)k
Budget saving achieved in 2015/16	£ (916)k
Additional transfer to 30yr modernisation programme	£ 916k
HRA balance @ 31/03/16	£ (2,000)k

- 3.3 After the strong closing financial position delivered in 2015/16, it is recommended to transfer a sum of £916k into the Housing Maintenance Fund earmarked reserve. This is in addition to the already budgeted figure of £2,375k. The above position leaves an HRA balance of £2,000k as at 31 March 2016.
- 3.4 The main budget variances during 2015/16 that give rise to the figure of £916k were the £371k underspend generated by the Repairs team and the £173k saving generated from the Housing Services area. For further details, please see the HRA Outturn Summary for 2015/16, which is attached as Appendix 3 to this report.
- 3.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2015/16 and their closing balances are shown on Appendix 4. This money is effectively “ring fenced” and will be held to meet expenditure on projects during 2016/17 and beyond.

4.0 The Collection Fund

- 4.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.
- 4.2 The council tax collection rate for 2015/16 was 98.1% (97.8% in 2014/15). This demonstrates how effective our Council Tax section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.1% for 2015/16 (99% in 2014/15).

5.0 Capital Outturn

- 5.1 A capital outturn summary is attached as Appendix 5 to this report. The revised capital budget for 2015/16 amounted to £13,948k. At the year end we had spent £4,839k leaving the capital programme underspent in total by £9,109k.

Capital receipts of £571k (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.

5.2 As shown in Appendix 5 there are capital projects totalling £7,559k which have not been completed as at the 31 March 2016. This expenditure, therefore, needs to be rolled forward to be included in the 2016/17 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held within capital earmarked reserves. In addition there is £1,461k relating to Affordable Housing, Private Sector Housing Grants, Economic Development Projects, ICT Projects and Major repairs to our Council House stock including Renewable energy solutions underspends which will be placed in relevant earmarked reserves to fund future capital expenditure in these areas.

5.3 The Capital Receipts Reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£k
Balance at 1 April 2015	(986)
• Sale of Council Houses - 19	(1,234)
• General Fund Sales	(26)
• Pooling of Housing Capital Receipts to Government.	235
• Capital Receipts applied in year	569
Balance at 31 March 2016	(1,442)

Note – the remaining balance of £1,442k is committed in order to fund any slippage, specific projects in ICT and Private Sector Housing and to balance the Capital Medium Term Financial Plan.

5.4 The Capital Earmarked Reserve has been set aside from Revenue to fund capital projects; the balance on this reserve now stands at £573k made up by the following transactions:

	£k
Balance at 1 April 2015	(1,122)
• Budgeted transfer from the General Fund	(0)
• Funding required to deliver the 2015/16 Programme	217
• Transfer to Private Sector Housing Grants reserve	282
• Transfer to ICT Projects Reserve	56
Balance at 31 March 2016	(567)

Note – the remaining balance of £567k is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

- 5.5 The council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March 2016 is £1,851k; again much of this remaining balance is committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

6.0 Treasury Management

- 6.1 A review of the 2015/16 investment performance, including the new CCLA property investment fund and the details of interest payable are included within the separate 2015/16 Treasury Outturn Report.

7.0 Conclusion

- 7.1 Members are asked to note the revenue and capital outturn figures for the financial year 2015/16 and agree the proposed earmarking of surplus funds generated by in year savings from both the GF and the HRA. In addition, Members need to approve the incomplete projects on the 2015/16 capital programme be rolled forward into the 2016/17 capital programme.

Contact for more information:

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Background Papers:

Circulation of the Report:

Cllr Peter-Hare-Scott
Management Team

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

	Budget 2015/16 £	Actual 2015/16 £	Variance £
Car Parks	(23,680)	(186,459)	(162,779)
Community & Development	388,820	414,802	25,982
Corporate	1,197,130	1,208,430	11,300
Customer Services	15,730	171,879	156,149
Environmental Services	1,376,160	1,430,734	54,574
Finance & Performance	(180)	34,296	34,476
GF Housing	317,150	231,334	(85,816)
Grounds Maintenance	(16,870)	52,584	69,454
Human Resources	98,470	45,004	(53,466)
ICT	(12,040)	15,152	27,192
Legal & Democratic	1,027,280	1,057,782	30,502
Leisure	662,400	1,125,559	463,159
Planning & Regeneration	959,800	1,096,913	137,113
Property Services	253,800	(85,881)	(339,681)
Revenues & Benefits	782,650	557,768	(224,882)
Waste Services	2,287,120	2,414,775	127,655
TOTAL COST OF SERVICES	9,313,740	9,584,672	270,932
OTHER INCOME & EXPENDITURE			
Car loan interest (now ceased)	0	(352.00)	(352)
Finance lease interest payable	30,710	30,426.00	(284)
PWLB bank loan interest payable	37,680	117,026.00	79,346
Interest from funding provided for HRA	(69,090)	(56,400.00)	12,690
Interest received on investments	(65,000)	(183,832.00)	(118,832)
Heritable dividend		(43,958.00)	(43,958)
Statutory financing of capital expenditure in earlier years	375,490	369,856.00	(5,634)
New Homes Bonus		(1,619,311.00)	(1,619,311)
Transfers to / (from) earmarked reserves	424,170	1,437,518.00	1,013,348
Statutory capital adjustments (depreciation reversal etc.)	(1,281,350)	(1,316,100.00)	(34,750)
EMR used to fund 2015/16 capital programme	0	834,695.00	834,695
TOTAL BUDGETED EXPENDITURE	8,766,350	9,154,240	387,890
FUNDED BY:-			
Revenue Support Grant	(1,704,850)	(1,704,847)	3
NNDR Revenue	(2,062,630)	(1,962,630)	100,000
Council Tax freeze grant for 2015/16	(49,710)	(54,171)	(4,461)
CTS Funding parishes	65,000	63,700	(1,300)
Collection Fund Surplus	(43,330)	(43,334)	(4)
Council Tax - (Band D at £182.15)	(4,970,830)	(4,970,830)	0
Other non- ringfenced gov grants	0	(64,943)	(64,943)
TOTAL FUNDING	(8,766,350)	(8,737,055)	29,295
NET INCOME AND EXPENDITURE	0	417,185	417,185

Notes

1. In order that the service results are not distorted by property valuations, that have no impact on the overall balance of the General Fund, capital charges have been shown on budget.

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
CAR PARKS

Code	Car Parks	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %
1000	Employees	0	0	0	
2000	Premises	249,120	136,436	(112,684)	-45.2%
3000	Transport	0	0	0	
4000	Supplies and Services	28,960	35,233	6,273	21.7%
	Total Direct Expenditure	278,080	171,668	(106,412)	-38.3%
7000	External Income	(661,050)	(717,417)	(56,367)	-8.5%
	Net Direct Expenditure	(382,970)	(545,749)	(162,779)	42.5% (a)
5000	Support Services	184,370	184,370	0	
6500	Depreciation	174,920	174,920	0	
	Total Indirect Expenditure	359,290	359,290	0	
	Total Car Park Expenditure	(23,680)	(186,459)	(162,779)	
	Car Park - Service units				
CP510	Market Car Park	(120,810)	(131,996)	(11,186)	
CP520	Multi-Storey Car Park	196,140	132,093	(64,047)	
CP530	Amenity Car Parks	53,520	29,227	(24,293)	
CP540	Paying Car Parks	(152,530)	(215,783)	(63,253)	
	Total Car Park Expenditure	(23,680)	(186,459)	(162,779)	
				£	£
	Total Expenditure Variation				(162,779) (a)
	Major Cost Changes				
CP	Overspend on cash collection & cp machine maintenance			11,000	11,000
	Major Cost Savings				
CP	General underspend on planned maintenance across Parking Services (see below EMR)			(33,000)	
CP520	MSCP specific maintenance projects underspend (see below EMR)			(20,000)	
CP520	Utilities underspend			(10,000)	
CP530	Amenity CP specific maintenance project underspend (see below EMR)			(25,000)	
CP540	P&D CP specific maintenance project underspend (see below EMR)			(25,000)	
CP540	Increase in Off-Street fines			(7,000)	
					(120,000)
	Major Changes in Income Levels				
CP	Increased income from pay & display charges			(37,000)	
CP	Income received for VAT settlement on parking charges			(9,700)	
CP	Back-dated licence fee income			(8,000)	
					(54,700)
	Minor Variations				921
	Total Expenditure Variation				(162,779) (a)
	EAR MARKED RESERVES				
				£	
	Utilised 2015/16				
	Proposed contribution c/fwd to 2016/17				
CP520	MSCP maintenance works			20,000	
CP530	Amenity CP resurfacing works			25,000	
CP540	P&D CP resurfacing works			25,000	
CP	Maintenance underspend for car park machine replacement			20,000	
	Net movement in earmarked reserves				90,000
	Total Expenditure variation after Ear Marked Reserves				(72,779)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Community and Development

Code	Community and Development	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	287,610	293,590	5,980	2.1%	
2000	Premises	48,850	44,153	(4,697)	-9.6%	
3000	Transport	3,140	4,245	1,105	35.2%	
4000	Supplies and Services	205,310	251,296	45,986	22.4%	
	Total Direct Expenditure	544,910	593,284	48,374	8.9%	
7000	External Income	(131,670)	(154,061)	(22,391)	-17.0%	
	Net Direct Expenditure	413,240	439,222	25,982	6.3%	(a)
5000	Support Services	(63,650)	(63,650)	0		
6500	Depreciation	39,230	39,230	0		
	Total Indirect Expenditure	(24,420)	(24,420)	0		
	Total Community & Development Expenditure	388,820	414,802	25,982		
	Community & Development - Service units					
CD200	Community Development	268,470	269,676	1,206		
CD205	HO Communities & Gov	100,250	98,804	(1,446)		
CD206	HO Communities & Gov Rech	(100,240)	(100,240)	0		
CD210	Community Services Unit	144,780	141,345	(3,435)		
CD211	Community Services Unit Rech	(84,990)	(84,990)	0		
CD300	Markets	60,250	89,907	29,657		
	Total Community & Development Expenditure	388,520	414,502	25,982		
	Total Expenditure Variation			£	£	(a)
					25,982	
	Major Cost Changes					
CD200	Utilise ear marked reserve for Seed Fund Grant Awards (see EMR note below)			10,520		
CD200	Town and Parish Fund, Grant Awards (see note in income levels and EMR below)			31,880		
CD300	Salary costs due to a restructure			10,000		
CD300	Advertising and promotion spend in Markets (see EMR note below)			2,280		
						54,680
	Major Cost Savings					
CD210	Salary saving due to variance in hours			(6,800)		
						(6,800)
	Major Changes in Income Levels					
CD200	DCC contribution to Town and Parish Fund (see EMR note below)			(59,740)		
CD200	Salary costs for additional Grants and Funding Officer (see EMR note below)			19,180		
CD300	Market toll income down against budget			17,500		
						(23,060)
	Minor Variations					1,162
	Total Expenditure Variation					25,982 (a)
	EAR MARKED RESERVES					
	Utilised 2015/16					
CD200	Seed Fund earmarked reserve released			(10,520)		
CD200	Salary for Grants and Funding Officer - New Homes Bonus released			(19,180)		
CD300	Market promotions - Labgi money released			(2,280)		
	Proposed contribution c/fwd to 2016/17					
CD200	Town and Parish Fund - balance reserved for ongoing grant spend			27,858		
	Net movement in earmarked reserves					(4,122)
	Total Expenditure variation after Ear Marked Reserves					21,860

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
CORPORATE

		2015/16 Budget £	2015/16 Actual £	2015/16 £	Variance %	
Code	Corporate					
1000	Employees	949,710	939,355	(10,355)	-1.1%	
2000	Premises	0	0	0	N/A	
3000	Transport	1,500	888	(612)	-40.8%	
4000	Supplies and Services	161,270	183,671	22,401	13.9%	
	Total Direct Expenditure	1,112,480	1,123,914	11,434	1.0%	
7000	External Income	(60)	(194)	(134)	-222.7%	
	Net Direct Expenditure	1,112,420	1,123,720	11,300	1.0%	(a)
5000	Support Services	74,710	74,710	0	0.0%	
6500	Depreciation	10,000	10,000	0	0.0%	
	Total Indirect Expenditure	84,710	84,710	0		
	Total Corporate Expenditure	1,197,130	1,208,430	11,300		
	Corporate Management Service Units					
CM100	Chief Executive	191,090	194,981	3,891	2.0%	
CM199	Chief Executive Rech	(191,080)	(191,080)	0	0.0%	
CM300	Corporate Fees/charges	379,990	399,333	19,343	5.1%	
CM310	Corporate Performance	29,060	31,819	2,759	9.5%	
CM600	Pension Backfunding	788,070	773,377	(14,693)	-1.9%	
	Total Corporate Expenditure	1,197,130	1,208,431	11,301		
	Total Expenditure Variation			£	£	(a)
					11,301	
	Major Cost Increases					
	Mid Devon's contribution to the South West devolution bid				5,000	
	Major Cost Savings					
	Pension costs proved to be 1.9% lower than budgeted				(11,896)	
	Minor Variances				18,197	
	Total Expenditure Variation				11,301	
	EAR MARKED RESERVES					
	Utilised 2015/16			£		
CM300	Insurance - Further levy payment - MMI scheme of arrangement			(34,366)		
	Proposed contribution c/fwd to 2016/17					
	Net movement in earmarked reserves				(34,366)	
	Total Expenditure variation after Ear Marked Reserves				(23,065)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Customer Services

		2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
Code	Customer Services					
1000	Employees	721,230	883,227	161,997	22.5%	
2000	Premises	0	0	0		
3000	Transport	4,480	2,305	(2,175)	-48.6%	
4000	Supplies and Services	95,310	91,072	(4,238)	-4.4%	
	Total Direct Expenditure	821,020	976,604	155,584	19.0%	
7000	External Income	(1,350)	(785)	565	41.8%	
	Net Direct Expenditure	819,670	975,819	156,149	19.1%	(a)
5000	Support Services	(806,160)	(806,160)	0		
6500	Depreciation	2,220	2,220	0		
	Total Indirect Expenditure	(803,940)	(803,940)	0		
	Total Customer Services Expenditure	15,730	171,879	156,149		
	Customer Services - Service units					
CS200	Communications	112,760	154,320	41,560		
CS299	Communications Rech	(112,770)	(112,770)	0		
CS500	Messenger Services	61,580	59,233	(2,347)		
CS599	Messenger Services Rech	(63,010)	(63,010)	0		
CS900	Central Photocopying	26,850	36,593	9,743		
CS901	Central Photocopying Rech	(35,810)	(35,810)	0		
CS902	Central Postage	35,570	25,156	(10,414)		
CS903	Central Postage Rech	(38,050)	(38,050)	0		
CS910	Customer Services Admin	142,980	141,194	(1,786)		
CS915	Customer Services Admin Rech	(143,400)	(143,400)	0		
CS930	Customer First Management	179,890	196,905	17,015		
CS931	Customer First Management Rech	(179,880)	(179,880)	0		
CS932	Customer First	597,710	572,495	(25,215)		
CS933	Customer First Rech	(568,700)	(568,700)	0		
CS936	Crediton Office Section	153,620	212,030	58,410		
CS937	Crediton Office Section Rech	(153,610)	(153,610)	0		
CS938	Digital Strategy Staffing	0	69,182	69,182		
	Total Customer Services Expenditure	15,730	171,879	156,149		
				£	£	
	Total Expenditure Variation				156,149	(a)
	Major Cost Changes					
CS200	Redundancy costs			37,000		
CS930	Longterm sickness cover & job evaluations			12,000		
CS936	Redundancy costs partially offset by in year salary savings			59,000		
CS938	Staffing - Digital Strategy Projects funded by ear marked reserve (see below)			68,463		
					176,463	
	Major Cost Savings					
CS902	Franked Mail (moving to CleanMail which is charged direct to services)			(12,000)		
CS932	Staffing - in year salary savings & underspend on garden waste project			(19,000)		
					(31,000)	
	Major Changes in Income Levels					
					0	
	Minor Variations				10,686	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Customer Services

Total Expenditure Variation				156,149	(a)
EAR MARKED RESERVES					
				£	
Utilised 2015/16					
CS900	Purchase of new Folding Machine for print room			(8,770)	
CS902	Franking Machine - old fund no longer required			(15,000)	
CS938	Digital strategy staffing from New Home Bonus			(68,463)	
Proposed contribution c/fwd to 2016/17					
Net movement in earmarked reserves					(92,233)
Total Expenditure variation after Ear Marked Reserves					63,916

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Environmental Services

Code	Environmental Services	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %
1000	Employees	860,530	978,277	117,747	13.7%
2000	Premises	149,390	157,330	7,940	5.3%
3000	Transport	45,210	45,187	(23)	-0.1%
4000	Supplies and Services	133,520	165,420	31,900	23.9%
	Total Direct Expenditure	1,188,650	1,346,213	157,563	13.3%
7000	External Income	(317,640)	(420,629)	(102,989)	-32.4%
	Net Direct Expenditure	871,010	925,584	54,574	6.3% (a)
5000	Support Services	440,350	440,350	0	
6500	Depreciation	64,800	64,800	0	
	Total Indirect Expenditure	505,150	505,150	0	
	Total Environmental Services Expenditure	1,376,160	1,430,734	54,574	
	Environmental Services - Service units				
ES100	Cemeteries	156,650	191,999	35,349	
ES110	Bereavement Services	51,850	52,021	171	
ES112	Bereavement Services Rech	(51,860)	(51,860)	0	
ES200	CCTV Initiatives	17,260	17,050	(210)	
ES250	Community Safety	70,560	66,261	(4,299)	
ES252	Building Safer Community Fund	0	(23)	(23)	
ES254	CSP - Police Fund	0	(14)	(14)	
ES256	Community Safety Partnership	0	(2,017)	(2,017)	
ES260	Food Protection	89,960	86,517	(3,443)	
ES270	Water Quality Monitoring	50,630	34,523	(16,107)	
ES349	Private Sector Housing team Rech	(45,800)	(45,800)	0	
ES354	Private Sector Housing	157,920	(87,894)	(245,814)	
ES360	Dog Warden	128,500	125,815	(2,685)	
ES361	Public Health	0	895	895	
ES441	Inspection Staff Unit Rech	(82,480)	(82,480)	0	
ES450	Parks & Open Spaces	416,220	394,356	(21,864)	
ES455	Amory Park	20,930	18,520	(2,410)	
ES460	Play Areas	231,110	232,320	1,210	
ES550	Licensing	15,440	6,904	(8,536)	
ES580	Pool Car Running Costs	2,040	(4,013)	(6,053)	
ES600	Pest Control	17,700	16,884	(816)	
ES650	Contaminated Land	0	(25)	(25)	
ES660	Control of Pollution	118,470	118,912	442	
ES670	Local Air Pollution	9,440	9,208	(232)	
ES720	ES Management	0	0	0	
ES730	Environmental Enforcement	265,230	265,749	519	
ES731	Environmental Enforcement Rech	(271,120)	(271,120)	0	
ES733	Environmental Health	391,550	413,538	21,988	
ES734	Environmental Health Rech	(391,560)	(391,560)	0	
ES740	Licensing Unit	95,260	117,295	22,035	
ES741	Licensing Unit Rech	(95,270)	(95,270)	0	
ES760	Health & Safety Officer	75,350	82,576	7,226	
ES765	Health & Safety Officer Rech	(75,340)	(75,340)	0	
PS480	Mddc Footpaths & Railway Walks	7,520	5,492	(2,028)	
	Total Environmental Services Expenditure	1,376,160	1,149,419	(226,741)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Finance and Performance

Code	Finance and Performance	2015/16	2015/16	Variance	Variance
		Budget	Actual		
		£	£	£	%
1000	Employees	594,210	627,924	33,714	5.7%
2000	Premises	0	0	0	
3000	Transport	1,910	1,208	(702)	-36.8%
4000	Supplies and Services	38,780	46,096	7,316	18.9%
	Total Direct Expenditure	634,900	675,228	40,328	6.4%
7000	External Income	0	(5,852)	(5,852)	
	Net Direct Expenditure	634,900	669,376	34,476	5.4% (a)
5000	Support Services	(635,080)	(635,080)	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	(635,080)	(635,080)	0	
	Total Finance and Performance Expenditure	(180)	34,296	34,476	
	Finance and Performance - Service units				
FP100	Accountancy Services	459,640	477,314	17,674	
FP199	Accountancy Services Rech	(459,740)	(459,740)	0	
FP200	Internal Audit	122,410	123,817	1,407	
FP299	Internal Audit Rech	(122,410)	(122,410)	0	
FP300	Procurement	70,810	86,752	15,942	
FP399	Procurement Rech	(70,800)	(70,800)	0	
FP400	Purchase Ledger	65,230	64,389	(841)	
FP499	Purchase Ledger Rech	(65,270)	(65,270)	0	
FP500	Sales Ledger	67,760	68,054	294	
FP599	Sales Ledger Rech	(67,810)	(67,810)	0	
	Total Finance and Performance	(180)	34,296	34,476	
	Total Expenditure Variation			£ 34,476	£ 34,476 (a)
	Major Cost Changes				
FP300	Salaries - New Procurement & Contracts Post partially offset by reduced working hours for the Procurement Manager			13,000	
FP	Staff Training, (budget set on HR but cost transferred to service at year end)			13,000	
	Major Cost Savings				26,000
					0
	Major Changes in Income Levels				0
	Minor Variations				8,476
	Total Expenditure Variation				34,476 (a)
	EAR MARKED RESERVES				
	Utilised 2015/16				
	Proposed contribution c/fwd to 2016/17				
	Net movement in earmarked reserves				0
	Total Expenditure variation after Ear Marked Reserves				34,476

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
General Fund Housing

Code	General Fund Housing	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	192,560	192,119	(441)	-0.2%	
2000	Premises	7,800	3,589	(4,211)	-54.0%	
3000	Transport	12,290	11,435	(855)	-7.0%	
4000	Supplies and Services	174,410	76,331	(98,079)	-56.2%	
	Total Direct Expenditure	387,060	283,474	(103,586)	-26.8%	
7000	External Income	(112,500)	(94,730)	17,770	15.8%	
	Net Direct Expenditure	274,560	188,744	(85,816)	-31.3%	(a)
5000	Support Services	41,590	41,590	0		
6500	Depreciation	1,000	1,000	0		
	Total Indirect Expenditure	42,590	42,590	0		
	Total General Fund Housing Services Expenditure	317,150	231,334	(85,816)		
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	317,150	231,922	(85,228)		
HG373	Homelessness & Enabling Team	246,590	246,002	(588)		
HG379	Homeless & Enabling Team Rech	(246,590)	(246,590)	0		
	Total General Fund Housing Services Expenditure	317,150	231,334	(85,816)		
				£	£	
	Total Expenditure Variation				(85,816)	(a)
	Major Cost Changes					
						0
	Major Cost Savings					
HG320	Better recovery on DARS - reduction in level of provision required			(36,000)		
HG320	Lower costs than budgeted due to using own stock instead of B&Bs and case numbers below average			(30,000)		
						(66,000)
	Major Changes in Income Levels					
HG320	Use of Discretionary Housing Payments to fund Housing Benefit claimants in DARS scheme			(18,000)		
						(18,000)
	Minor Variations					(1,816)
	Total Expenditure Variation					(85,816) (a)
	EAR MARKED RESERVES					
	Utilised 2015/16					
	Proposed contribution c/fwd to 2016/17					
	Net movement in earmarked reserves					0
	Total Expenditure variation after Ear Marked Reserves					(85,816)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Grounds Maintenance

Code	Grounds Maintenance	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	425,670	429,394	3,724	0.9%	
2000	Premises	11,960	18,065	6,105	51.0%	
3000	Transport	77,100	93,041	15,941	20.7%	
4000	Supplies and Services	34,150	38,201	4,051	11.9%	
	Total Direct Expenditure	548,880	578,700	29,820	5.4%	
7000	External Income	(77,500)	(37,866)	39,634	51.1%	
	Net Direct Expenditure	471,380	540,834	69,454	14.7%	(a)
5000	Support Services	(500,160)	(500,160)	0		
6500	Depreciation	11,910	11,910	0		
	Total Indirect Expenditure	(488,250)	(488,250)	0		
	Total Grounds Maintenance Expenditure	(16,870)	52,584	69,454		
	Grounds Maintenance - Service units					
GM960	Grounds Maintenance	545,570	615,024	69,454		
GM961	Grounds Maintenance Rech	(562,440)	(562,440)	0		
	Total Grounds Maintenance Expenditure	(16,870)	52,584	69,454		
				£	£	
	Total Expenditure Variation				69,454	(a)
	Major Cost Changes					
GM960	Overspend on agency staff			6,000		
GM960	External Contractors used for tree works has resulted as an overspend			6,000		
GM960	Purchase of a new digger (see below EMR)			17,337		
					29,337	
	Major Cost Savings					
	Major Changes in Income Levels				0	
GM960	Reduced income from DCC for grass cutting			31,481		
GM960	Reduced income from internal recharging for tree works			5,000		
					36,481	
	Minor Variations				3,636	
	Total Expenditure Variation				69,454	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2015/16					
GM960	Purchase of a new Digger			(17,337)		
	Proposed contribution c/fwd to 2016/17					
	Net movement in earmarked reserves				(17,337)	
	Total Expenditure variation after Ear Marked Reserves				52,117	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Human Resources

Code	Human Resources	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %
1000	Employees	391,690	325,194	(66,496)	-17.0%
2000	Premises	0	0	0	
3000	Transport	1,750	737	(1,013)	-57.9%
4000	Supplies and Services	19,410	32,518	13,108	67.5%
	Total Direct Expenditure	412,850	358,449	(54,401)	-13.2%
7000	External Income	(2,050)	(1,115)	935	45.6%
	Net Direct Expenditure	410,800	357,334	(53,466)	-13.0% (a)
5000	Support Services	(312,330)	(312,330)	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	(312,330)	(312,330)	0	
	Total Human Resources Expenditure	98,470	45,004	(53,466)	
	HR - Service units				
HR100	Human Resources	255,810	278,315	22,505	
HR199	Human Resources Rech	(255,760)	(255,760)	0	
HR200	Staff Development Training	13,400	16,019	2,619	
HR210	Cpd Training	43,840	0	(43,840)	
HR220	Post Entry Training	21,850	0	(21,850)	
HR230	Health & Safety Training	19,360	0	(19,360)	
HR300	Payroll	81,250	79,166	(2,084)	
HR399	Payroll Rech	(81,310)	(81,310)	0	
HR400	Learning & Development	43,380	51,924	8,544	
HR499	Learning & Development Rech	(43,350)	(43,350)	0	
	Total Human Resources Expenditure	98,470	45,004	(53,466)	
				£	£
	Total Expenditure Variation				(53,466) (a)
	Major Cost Changes				
HR100	Development training overspend (see note below)			5,200	
HR100	New driving licence checks & occupational health costs overspend			9,000	
HR100	Salary overspend due to JE			6,400	
HR400	L&D Assistant salary to be funded from EMR (see below EMR)			11,138	
HR100	Overspend on Equipment budget for the purchase of Laptops			3,200	
					34,938
	Major Cost Savings				
HR200	Underspend on salaries from the Corporate Training costs being recharged out to service users.			(82,000)	
HR100	Salary saving due to Head of HR taking interim C/Exec post			(8,000)	
					(90,000)
	Major Changes in Income Levels				
					0
	Minor Variations				1,596

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Human Resources

Total Expenditure Variation					(53,466)	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2015/16					
HR400	L&D Assistant			(11,138)		
	Proposed contribution c/fwd to 2016/17					
	Net movement in earmarked reserves				(11,138)	
Total Expenditure variation after Ear Marked Reserves					(64,604)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
ICT Services

Code	ICT Services	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	546,030	609,876	63,846	11.7%	
2000	Premises	0	0	0		
3000	Transport	1,590	2,419	829	52.1%	
4000	Supplies and Services	367,430	370,806	3,376	0.9%	
	Total Direct Expenditure	915,050	983,101	68,051	7.4%	
7000	External Income	(3,660)	(44,519)	(40,859)	-1116.4%	
	Net Direct Expenditure	911,390	938,582	27,192	3.0%	(a)
5000	Support Services	(970,730)	(970,730)	0		
6500	Depreciation	47,300	47,300	0		
	Total Indirect Expenditure	(923,430)	(923,430)	0		
	Total ICT Services Expenditure	(12,040)	15,152	27,192		
	ICT - Service units					
IT100	Gazetteer Management	79,750	73,050	(6,700)		
IT199	Gazetteer Management Rech	(79,730)	(79,730)	0		
IT200	Information Management & T Gov	46,820	40,544	(6,276)		
IT299	Information Management & T Gov rech	(46,820)	(46,820)	0		
IT300	Central Telephones	77,600	72,603	(4,997)		
IT399	Central Telephones Rech	(79,650)	(79,650)	0		
IT400	ICT Network & Hardware	314,530	297,036	(17,494)		
IT499	ICT Network & Hardware Rech	(314,580)	(314,580)	0		
IT500	ICT Software Support & Maint.	511,940	521,645	9,705		
IT599	ICT Software Support & Maint. Rech	(511,950)	(511,950)	0		
IT600	ICT Staff Unit	562,600	619,972	57,372		
IT699	ICT Staff Unit Rech	(562,590)	(562,590)	0		
IT700	PSN compliance	0	999	999		
IT800	Phoenix House Printing	33,440	28,023	(5,417)		
IT899	Phoenix House Printing Rech	(43,400)	(43,400)	0		
	Total ICT Services Expenditure	(12,040)	15,152	27,192		
				£	£	
	Total Expenditure Variation				27,192	(a)
	Major Cost Changes					
IT600	Staff training (see EMR note below)			15,000		
IT600	Redundancy costs			79,630		
IT600	Recruitment costs for two posts in digital transformation			15,000		
IT700	One off costs for Private Services Network service (see EMR note below)			1,000		
					110,630	
	Major Cost Savings					
IT100	Aerial Photography-work delayed (see EMR note below)			(3,950)		
IT200	Salary saving - vacant post for part of the year			(5,000)		
IT600	Salary saving - apprentice employed			(14,000)		
IT600	Salary saving - vacant post for part of the year			(15,000)		
All	Savings across network and call costs spend			(11,000)		
					(48,950)	
	Major Changes in Income Levels					
	Head of BIS recharge to North Devon DC			(35,540)		
					(35,540)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

ICT Services

	Minor Variations				1,052	
Total Expenditure Variation					27,192	(a)
EAR MARKED RESERVES						
Utilised 2015/16						
IT600	EMR released for Staff Training			(15,000)		
IT700	EMR released for Private Services Network Costs			(1,000)		
Proposed contribution c/fwd to 2016/17						
IT100	Aerial Photography delayed due to bad weather			3,950		
	Net movement in earmarked reserves				(12,050)	
Total Expenditure variation after Ear Marked Reserves					15,142	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Legal and Democratic Services

Code	Legal and Democratic Services	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	434,050	563,841	129,791	29.9%	
2000	Premises	0	11,960	11,960		
3000	Transport	16,850	17,332	482	2.9%	
4000	Supplies and Services	390,850	453,983	63,133	16.2%	
	Total Direct Expenditure	841,750	1,047,115	205,365	24.4%	
7000	External Income	(66,450)	(241,313)	(174,863)	-263.1%	
	Net Direct Expenditure	775,300	805,802	30,502	3.9%	(a)
5000	Support Services	251,980	251,980	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	251,980	251,980	0		
	Total Legal and Democratic Services	1,027,280	1,057,782	30,502		
	Legal & Democratic Services - Service units					
LD100	Electoral Registration	294,750	268,016	(26,734)		
LD199	Electoral Registration Rech	(880)	(880)	0		
LD200	Election Costs - Parishes	0	(29)	(29)		
LD201	Election Costs - District	20,000	62,791	42,791		
LD202	Election Costs - General	0	(15,543)	(15,543)		
LD203	Election Costs - European	0	1	1		
LD206	Election Costs - Police Com	0	2,451	2,451		
LD207	Election Costs - Euro Referendum	0	809	809		
LD300	Democratic Rep & Management	713,420	714,776	1,356		
LD400	Committee Services	137,330	145,933	8,603		
LD499	Committee Services Rech	(137,330)	(137,330)	0		
LD600	Legal Services	229,970	246,768	16,798		
LD699	Legal Services Rech	(229,980)	(229,980)	0		
	Total Legal and Democratic Services	1,027,280	1,057,782	30,502		
				£	£	
	Total Expenditure Variation				30,502	(a)
	Major Cost Changes					
LD100	Redundancy costs			18,000		
LD201	Cost of District Council Elections (covered by Ear Marked Reserve)			42,784		
LD300	Members' tablets, cost was budgeted as Capital Expenditure but as less than £20k falls as Revenue Expenditure			12,000		
					72,784	
	Major Cost Savings					
LD100	Individual Electoral Registration (IER) costs less than budgeted			(10,000)		
LD600	Legal Services restructure			(7,500)		
					(17,500)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Leisure Services

		2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
Code	Leisure Services					
1000	Employees	1,524,490	1,755,419	230,929	15.1%	
2000	Premises	662,070	670,707	8,637	1.3%	
3000	Transport	4,220	4,152	(68)	-1.6%	
4000	Supplies and Services	218,360	292,327	73,967	33.9%	
	Total Direct Expenditure	2,409,140	2,722,605	313,465	13.0%	
7000	External Income	(2,532,520)	(2,382,826)	149,694	5.9%	
	Net Direct Expenditure	(123,380)	339,779	463,159	-375.4%	(a)
5000	Support Services	284,750	284,750	0		
6500	Depreciation	501,030	501,030	0		
	Total Indirect Expenditure	785,780	785,780	0		
	Total Leisure Services Expenditure	662,400	1,125,559	463,159		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	176,170	179,531	3,361		
RS110	Leisure Management & Administration	116,100	161,965	45,865		
RS140	Exe Valley Leisure Centre	74,620	341,875	267,255		
RS150	Lords Meadow Leisure Centre	237,370	317,706	80,336		
RS160	Culm Valley Sports Centre	58,140	124,483	66,343		
	Total Leisure Services Expenditure	662,400	1,125,559	463,159		
				£	£	
	Total Expenditure Variation				463,159	(a)
	Major Cost Changes					
	Redundancy costs due to management restructure			128,000		
	Exe Valley Leisure Centre (EVLC) salaries (includes manager post reinstated)			49,000		
	Lords Meadow Leisure Centre (LMLC) salaries contractors (includes JE payments in March)			18,000		
	CVSC Salaries (includes JE payments in March)			35,000		
	Utility and maintenance costs across all sites			26,000		
	Equipment spend all sites including maintenance (replacement and new items)			31,000		
	Software and consultancy costs			5,000		
	Various other overheads-all sites (including vending, stationary and printing)			24,120		
					316,120	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
	Wetside activities LMLC & EVLC (includes lessons and general swimming)			78,000		
	Dryside activities-all sites (rents, bookings, courses)			19,000		
	Memberships, Classes and Sales			50,000		
					147,000	
	Minor Variations				39	
	Total Expenditure Variation				463,159	(a)
	EAR MARKED RESERVES					
	Utilised 2015/16					
	Proposed contribution c/fwd to 2016/17					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				463,159	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Planning and Regeneration

		2015/16	2015/16	Variance	Variance
		Budget	Actual		
Code	Planning and Regeneration	£	£	£	%
1000	Employees	1,430,060	1,459,519	29,459	2.1%
2000	Premises	0	0	0	#DIV/0!
3000	Transport	56,300	46,415	(9,885)	-17.6%
4000	Supplies and Services	208,680	482,224	273,544	131.1%
	Total Direct Expenditure	1,695,040	1,988,158	293,118	17.3%
7000	External Income	(1,192,420)	(1,082,676)	109,744	9.2%
	s106 fees		(265,748)	(265,748)	
	Net Direct Expenditure	502,620	639,733	137,113	27.3% (a)
5000	Support Services	457,180	457,180	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	457,180	457,180	0	
	Total Planning and Regeneration Expenditure	959,800	1,096,913	137,113	
	Planning and Regeneration - Service units				
PR100	Building Regulations	63,580	124,715	61,135	
PR110	Enforcement	124,450	130,854	6,404	
PR200	Development Control	293,440	127,010	(166,430)	
PR210	Local Land Charges	(600)	(11,647)	(11,047)	
PR220	Tiverton EUE	0	99,956	99,956	
PR300	Environmental Enhancement	5,740	5,740	0	
PR400	Business Development	135,540	248,914	113,374	
PR405	Industrial Sites & Buildings	0	0	0	
PR500	Historic Buildings	10,820	10,820	0	
PR600	Forward Planning Unit	245,670	258,135	12,465	
PR699	Forward Planning Unit Rech	(245,670)	(245,670)	0	
PR800	Planning Policy	52,960	112,949	59,989	
PR810	Statutory Development Plan	269,780	231,764	(38,016)	
PR820	Assets of community value	0	128	128	
PR900	Dangerous Buildings And Trees	4,090	3,246	(845)	
	Total Planning and Regeneration Expenditure	959,800	1,096,913	137,113	
				£	£
	Total Expenditure Variation			137,113	(a)
	Major Cost Changes			£k	
PR400	Business advice and town project spend (see EMR note below)			47,000	
PR400	Shop front grant scheme (see EMR note below)			12,598	
PR400	Cullompton enhancement scheme (see EMR note below)			470	
PR400	Redundancy Costs			23,000	
PR100	Building Control staffing restructure			42,000	
PR100	North Devon joint management arrangement			13,000	
PR100	Sewage treatment plant at Knowle Lane			26,000	
PR110	Direct Action (net of charges against costs)			24,000	
PR200	CIL costs (annual software maintenance costs)			9,000	
PR200	Fees for MSc studies for 3 staff			5,400	
PR200	Consultancy/legal fees			7,000	
PR220	Tiverton Eastern Urban Extension (EUE) (fully funded from reserves)			99,956	
Various	Local Plan and consultancy costs			30,000	
PR600	Non commencement of Community Infrastructure Levy			20,000	
PR210	Increase provision for LLC legal claims			13,000	
					372,424
	Major Cost Savings				
PR100	Building Control mileage claims under budget			(10,000)	
PR110	Enforcement salary savings			(12,000)	
PR200	Development Control salaries (incl recruitment costs)			(7,000)	
PR600	Forward Planning salaries (net of advertising costs)			(9,000)	
PR210	Underspend on DCC search fees			(4,000)	
PR210	Local Land Charges salary savings			(4,000)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Property Services

Code	Property Services	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %
1000	Employees	361,990	327,004	(34,986)	-9.7%
2000	Premises	493,260	529,735	36,475	7.4%
3000	Transport	19,010	20,221	1,211	6.4%
4000	Supplies and Services	81,510	145,358	63,848	78.3%
	Total Direct Expenditure	955,770	1,022,318	66,548	7.0%
7000	External Income	(367,320)	(773,548)	(406,228)	-110.6%
	Net Direct Expenditure	588,450	248,769	(339,681)	-57.7% (a)
5000	Support Services	(507,300)	(507,300)	0	
6500	Depreciation	172,650	172,650	0	
	Total Indirect Expenditure	(334,650)	(334,650)	0	
	Total Property Services Expenditure	253,800	(85,881)	(339,681)	
	Property Services - Service units				
PS150	Surplus Sites for Disposal	29,150	36,932	7,782	
PS350	Public Conveniences	116,440	99,228	(17,212)	
PS400	Flood Defences and Land Drainage	82,140	52,052	(30,088)	
PS600	Street Naming & Numbering	16,330	13,892	(2,438)	
PS810	Phoenix House	353,100	388,044	34,944	
PS815	Phoenix House Rech	(353,430)	(353,430)	0	
PS820	DCC Library	(1,830)	(3,488)	(1,658)	
PS830	Town Hall	64,540	66,063	1,523	
PS840	Crediton Office Building	47,420	43,740	(3,680)	
PS845	Crediton Office Building Rech	(47,420)	(47,420)	0	
PS850	Old Road Depot	54,090	50,988	(3,102)	
PS855	Old Road Depot Rech	(54,090)	(54,090)	0	
PS860	Station Yard Depot	33,450	39,123	5,673	
PS865	Station Yard Depot Rech	(33,450)	(33,450)	0	
PS870	Lords Meadow Depot	6,740	20,750	14,010	
PS880	Bus Station Maintenance	(9,710)	(10,204)	(494)	
PS890	Tourist Information Centre	(10,640)	(13,163)	(2,523)	
PS970	Office Building Cleaning	74,000	84,380	10,380	
PS971	Office Building Cleaning Rech	(74,000)	(74,000)	0	
PS980	Property Services	412,140	369,415	(42,725)	
PS981	Property Services Rech	(336,510)	(336,510)	0	
PS990	30/32 Fore Street	(44,800)	(40,661)	4,139	
PS991	Industrial Units	(69,860)	(41,073)	28,787	
PS992	Market Walk	0	(339,965)	(339,965)	
PS993	Lowman Green Unit	0	(3,034)	(3,034)	
	Total Property Services	253,800	(85,881)	(339,681)	
				£	£
	Total Expenditure Variation				(339,681) (a)
	Major Cost Changes				
PS810	Overspend on maintenance & external contractors, off-set by salary savings			21,000	
PS810	Overspend on utilities			10,000	
PS830	Town Hall maintenance overspend			12,000	
PS870	Additional cost on maintenance, premises getting ready for letting			6,000	
PS970	Overspend on external cleaning to cover sickness & holiday			10,000	
PS991	Overspend on maintenance (see below EMR)			14,000	
					73,000

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Revenues and Benefits

Code	Revenues and Benefits	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	709,400	733,493	24,093	3.4%	
2000	Premises	0	0	0		
3000	Transport	6,810	4,027	(2,783)	-40.9%	
4000	Supplies and Services	163,160	256,488	93,328	57.2%	
	Housing Benefit Payments	19,843,320	18,638,499	(1,204,821)	-6.1%	
	Total Direct Expenditure	20,722,690	19,632,508	(1,090,182)	-5.3%	
	Income from Housing Benefit Subsidy	(19,843,320)	(18,812,301)	1,031,019	-5.2%	
	All other Income	(565,080)	(730,798)	(165,718)	29.3%	
7000	External Income	(20,408,400)	(19,543,099)	865,301	4.2%	
	Net Direct Expenditure	314,290	89,408	(224,882)	-71.6%	(a)
5000	Support Services	468,360	468,360	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	468,360	468,360	0		
	Total Revenues and Benefits Expenditure	782,650	557,768	(224,882)		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	506,800	517,774	10,974		
RB199	Collection Of Council Tax Recharge	(71,970)	(71,970)	0		
RB200	Collection Of Business Rates	14,480	14,470	(10)		
RB300	Housing Benefit Admin	366,010	413,985	47,975		
RB310	Housing Benefit Fraud	(480)	(62,902)	(62,422)		
RB330	New Burdens - C/Tax Reform	0	(12,153)	(12,153)		
RB340	Local welfare assistance scheme	12,040	0	(12,040)		
RB350	Universal Credit Partnership	0	(9,057)	(9,057)		
RB360	FERIS fraud scheme	0	0	0		
RB390	Housing benefit fraud recharge	20	20	0		
RB399	Housing Benefit Admin Recharge	(48,680)	(48,680)	0		
RB400	Housing Rent Allowances	0	(173,802)	(173,802)		
RB410	Council Tax Benefit	0	(10,463)	(10,463)		
RB600	Revenues Recovery Team	63,380	59,496	(3,884)		
RB699	Revenues Recovery Team Recharge	(58,950)	(58,950)	0		
	Total Revenues and Benefits Expenditure	782,650	557,768	(224,882)		
				£	£	
	Total Expenditure Variation				(224,882)	(a)
	Major Cost Changes					
	* Additional Salary costs for the Recovery of Council Tax funded, in part by additional Court costs income detailed below			28,000		
	** Additional Computer Software costs associated with changes in Housing Benefit funded by additional government grants detailed below			8,100		
	Additional agency staff required in Housing Benefit net of salary savings (maternity leave, post changes & vacant hours)			41,200		
	*** Local Welfare Assistance Scheme spend covered by grant from DCC detailed below			89,100		
					166,400	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Revenues and Benefits

Major Cost Savings				
**** The demand for Housing Benefit was lower than budgeted (see decreased subsidy income detailed below)		(1,204,900)		
HB Fraud section transferred to the DWP from 01/05/15		(62,300)		
			(1,267,200)	
Major Changes in Income Levels				
* Additional Council Tax court costs income		(17,900)		
** Various New Burdens grants from DWP in respect of Housing Benefits		(22,400)		
*** Local Welfare Assistance Scheme spend covered by DCC grant		(89,100)		
**** Decreased Housing Benefit Subsidy related to decreased costs detailed above		1,045,200		
Additional Housing Benefit Overpayments recovered		(14,100)		
Adjustment to CTB entitlement (re pre 01/04/13 CTB old scheme) not required to be repaid to DCLG		(10,500)		
Local Council Tax New Burdens Grant - carried forward as an EMR see below		(12,150)		
Universal Credit Delivery Partnership Grant - carried forward as an EMR see below		(9,050)		
			870,000	
Minor Variations			5,918	
Total Expenditure Variation			(224,882)	(a)
EAR MARKED RESERVES				
			£	
Utilised 2015/16				
Release NNDR reserve		(100,000)		
Proposed contribution c/fwd to 2016/17				
Local Council Tax New Burdens Grant to EMR		12,150		
Universal Credit Delivery Partnership Grant to EMR		9,050		
Net movement in earmarked reserves			(78,800)	
Total Expenditure variation after Ear Marked Reserves			(303,682)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16
Waste Services

Code	Waste Services	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	1,911,330	2,039,632	128,302	6.7%	
2000	Premises	88,590	95,633	7,043	8.0%	
3000	Transport	727,090	765,801	38,711	5.3%	
4000	Supplies and Services	706,200	780,367	74,167	10.5%	
	Total Direct Expenditure	3,433,210	3,681,434	248,224	7.2%	
7000	External Income	(1,771,060)	(1,891,628)	(120,568)	-6.8%	
	Net Direct Expenditure	1,662,150	1,789,805	127,655	7.7%	(a)
5000	Support Services	368,680	368,680	0		
6500	Depreciation	256,290	256,290	0		
	Total Indirect Expenditure	624,970	624,970	0		
	Total Waste Services Expenditure	2,287,120	2,414,775	127,655		
	Waste Services - Cost Centres					
WS650	Street Cleansing	451,790	439,093	(12,697)		
WS700	Refuse Collection	1,293,090	1,314,465	21,375		
WS710	Trade Waste Collection	(107,300)	(88,418)	18,882		
WS725	Kerbside Recycling	649,550	698,657	49,107		
WS740	16 Shop-Recycling	0	6,706	6,706		
WS750	Waste Management Staff Unit	218,040	261,230	43,190		
WS760	Waste Management Staff Unit Rech	(218,050)	(218,050)	0		
WS770	Unit 3 Carlu Close	0	1,092	1,092		
	Total Waste Services Expenditure	2,287,120	2,414,775	127,655		
				£	£	
	Total Expenditure Variation				127,655	(a)
	Major Cost Changes					
WS700	Refuse vehicle repairs - due to running an aged fleet			70,000		
WS700	Refuse agency - due to a vacant post and new scheme			30,000		
WS710	Trade Waste disposal charges, offset by income			47,000		
WS725	Auction costs for sale of recycling vehicles			10,000		
WS725	Recycling agency and overtime - due to vacant posts, sickness and new scheme			86,000		
WS725	Garden waste permits			10,000		
WS750	Redundancy costs			43,850		
						296,850
	Major Cost Savings					
WS700	Refuse salary - vacant post for part of year			(10,000)		
WS725	Recycling salaries - vacant posts for part of year			(34,500)		
WS725	Recycling vehicles fuel and repairs			(31,000)		
						(75,500)
	Major Changes in Income Levels					
WS700	Additional take-up on chargeable garden waste			(53,000)		
WS700	Refund from leasing company - reclassification of a vehicle lease			(21,000)		
WS710	Insurance money received for Trade Waste Vehicle (See EMR note below)			(15,798)		
WS710	Trade Waste income and recharges			(50,000)		
WS725	Recycling income is down, due to price not tonnage			54,000		
WS725	Income from sale of recycling vehicles			(22,000)		
						(107,798)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Waste Services

	Minor Variations				14,103	
Total Expenditure Variation					127,655	(a)
EAR MARKED RESERVES						
Utilised 2015/16						
WS725	Development Control Recycling - S106			(4,662)		
Proposed contribution c/fwd to 2016/17						
WS710	Contribution to vehicle sinking fund, due to be replaced in 16-17			15,798		
	Net movement in earmarked reserves				11,136	
Total Expenditure variation after Ear Marked Reserves					138,791	

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Housing Revenue Account

Code	Housing Revenue Account	2015/16 Budget £	2015/16 Actual £	Variance £	Variance %	
1000	Employees	2,568,560	2,346,217	(222,343)	-8.7%	
2000	Premises	154,750	143,308	(11,442)	-7.4%	
3000	Transport	233,400	213,234	(20,166)	-8.6%	
4000	Supplies and Services	8,633,370	6,620,590	(2,012,780)	-23.3%	
	Total Direct Expenditure	11,590,080	9,323,349	(2,266,731)	-19.6%	
7000	External Income	(14,289,960)	(14,546,126)	(256,166)	-1.8%	
	Net Direct Expenditure	(2,699,880)	(5,222,777)	(2,522,897)	93.4%	
5000	Internal Recharges	1,223,440	1,223,440	0	0.0%	
6500	Capital Charges	1,476,440	993,289	(483,151)	32.7%	
	Total Indirect Expenditure	2,699,880	2,216,729	(483,151)	-17.9%	
	Total HRA Expenditure	0	(3,006,048)	(3,006,048)	N/A	(a)
	Housing Revenue Account - Best Value Units					
BHO01	Dwelling Rents	(12,810,600)	(12,779,940)	30,660	-0.2%	
BHO02	Non-Dwelling Rents	(517,700)	(549,947)	(32,247)	6.2%	
BHO03	Tenant Charges For Services	(30,840)	(46,313)	(15,473)	50.2%	
BHO04	Leaseholders' Service Charges	(19,840)	(21,952)	(2,112)	10.6%	
BHO05	Contributions Towards Expend.	(34,460)	(44,518)	(10,058)	29.2%	
BHO06	Other Charges For Services	(128,500)	(194,509)	(66,009)	51.4%	
BHO06B	Miscellaneous Income	(19,000)	(46,188)	(27,188)	143.1%	
BHO07	H.R.A. Investment Income	(40,000)	(42,103)	(2,103)	5.3%	
BHO09	Repairs And Maintenance	2,781,460	2,410,892	(370,568)	-13.3%	
BHO10	Supervision & Management	2,922,750	2,749,838	(172,912)	-5.9%	
BHO11	Special Services	188,930	145,900	(43,030)	-22.8%	
	Solar PV income	(150,000)	(196,364)	(46,364)	30.9%	
	Solar PV expenditure	0	60,337	60,337	N/A	
BHO15	Depreciation and additional major works	1,986,590	2,360,074	373,484	18.8%	
BHO17	Bad Debt Provision Movement	25,000	(3,034)	(28,034)	-112.1%	
BHO18	Share Of Corporate And Democratic Core	349,080	331,488	(17,592)	-5.0%	
BHO20	H.R.A. Interest Payable	1,323,820	1,300,619	(23,201)	-1.8%	
	HRA loan from PWLB - principal repaid	1,460,410	977,253	(483,157)	-33.1%	
	Revenue contribution to capital	139,000	590,196	451,196	324.6%	
	Transfers to or from earmarked reserves are shown as zero here as they are detailed in the earmarked reserves schedule below					
BHO22	HCA funding applied for 2015/16	2,589,500	0	(2,589,500)	-100.0%	
BHO24	HCA funding applied for 2015/16 reversal	0	(96,440)	(96,440)	N/A	
BHO23	Accounting Adjustments - year-end employee benefit reversal and admin costs recovered from RTB sales	(15,600)	(22,135)	(6,535)	41.9%	
	Total HRA Expenditure	0	(3,020,406)	(3,020,406)	N/A	
	Total HRA Expenditure					(3,006,048) (a)
	Major Cost Increases			Variance £		
	Solar PV expenditure			60,337		
	Major works expenditure funded by earmarked reserves (see the earmarked reserves schedule below)			373,484		
	Revenue contributions to capital works totalled £590k instead of £139k, all of which are funded from earmarked reserves (see the earmarked reserves schedule below which includes amounts of £65k, £164k, £10k and £351k))			451,196		
						885,018

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Housing Revenue Account

			Variance £		
Major Cost Savings					
Major savings have occurred in Repairs as the DLO have been utilised to carry out more non-DLO work, thus reducing the overall Repairs costs			(370,568)		
Costs recovered from sales through the Right to Buy scheme			(6,535)		
Earmarked reserve movements are shown as zero above in order that they can be detailed in the schedule overleaf, which shows the movement totalling £2,090k. See schedule of transfers between earmarked reserves below			(2,589,500)		
Difference between amount of PWLB repayment accounted for under our accounting policy and the actual amount paid to PWLB			(483,157)		
Staffing savings across several teams, including Repairs Mgmt, General Tenancy, Planned Maintenance Team and Housing Services Mgmt. In addition, very little was spent on under occupation scheme.			(172,912)		
Spending on purchase of new alarms and maintenance of existing alarms was much lower than budgeted			(43,030)		
Since arrears levels have not risen significantly, the bad debt provision was able to be slightly reduced			(28,034)		
				(3,693,737)	
Major Changes in Income Levels					
Dwelling rents ended the year 0.2% behind expectations			30,660		
Garage customer numbers have risen and shop occupancy has been high			(32,247)		
The Learning Disability contract has yielded higher income than first thought following the recent changes			(15,473)		
Alarm customer numbers have risen once again and in addition there was higher take-up of the new chargeable alarm offering than expected			(66,009)		
Some minor land sales have given rise to a higher than usual return from miscellaneous income			(27,188)		
Solar PV income has been far greater than in previous years			(46,364)		
				(156,620)	
Minor Variances totalling				(40,708)	
Total HRA Expenditure				(3,006,048) (a)	
Net movement before transfers to/from earmarked reserves				(3,006,048)	
Total Variation brought forward				(3,006,048)	

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

Housing Revenue Account

EAR MARKED RESERVES					
				£	
Utilised 2015/16					
Solar PV expenditure funded from reserve				(60,337)	
Affordable Rents surplus used for new development				(65,013)	
Capital spending on renewable energy projects				(164,086)	
Housing Maintenance Fund utilised for major works on existing properties (M.R.A.)				(403,878)	
Adjustment relating to provision made in prior year				(10,131)	
Housing Maintenance Fund utilised for major works on new build				(350,967)	
Proposed contribution c/fwd to 2016/17					
Solar PV income paid into reserve				196,364	
Affordable Rents surplus earmarked				65,013	
Sewage Treatment Plant reserve required				25,000	
PWLB loan premium deficit to be earmarked				483,157	
Budgeted contribution to Housing Maintenance Fund				2,374,500	
Net movement in earmarked reserves					2,089,622
Total Expenditure variation after Ear Marked Reserves					(916,426)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

EARMARKED RESERVES AT 31 March 2016

Miscellaneous General Fund Reserves	Cost Centres	B/F 31/3/15	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/16
Community Development - Tap Fund Contribution	CD200	(34,555)	(27,858)			(62,413)
Community Development - Seed Grant Funding	CD200	(31,830)		10,520		(21,310)
Community Development - PCT money	CD210	(3,500)				(3,500)
Pannier Market - Repairs to Clock Tower	CD300	(7,000)				(7,000)
Multi-Storey Car Park - Planned works	CP520	(60,000)	(20,000)			(80,000)
Resurfacing of Amenity Car Parks	CP530	(50,000)	(25,000)			(75,000)
Structural Surfacing P&D Car Parks	CP540	(10,000)	(25,000)			(35,000)
Customer Services - Franker Replacement	CS902	(15,000)		15,000		0
Cemetery Churchyard Path & Wall repairs	ES100	(35,000)		35,000		0
CCTV Initiatives -Tiverton TC Project	ES200	(9,648)				(9,648)
Community Safety Partnership	ES256	(14,702)				(14,702)
RRO Grants	ES353	(11,770)		7,000		(4,770)
P Sector Housing	ES354	(30,540)				(30,540)
Public Health Grant	ES361	(37,807)	(18,000)	11,586		(44,221)
Parks & Open Spaces-Trees Inspection/Walls	ES450	(28,000)	(25,000)			(53,000)
Play Areas Works	ES460	(11,000)	(10,000)			(21,000)
Air Quality Monitoring	ES660	(8,695)				(8,695)
E/Health restructure	ES733	(15,000)		15,000		0
Grounds Maintenance Digger/Trailer & Tractor	GM960	(30,000)		17,337		(12,663)
Corp Training - 12/13 Underspend part c/fwd	HR200	(49,170)		11,138		(38,032)
IT - Gazetteer - Aerial Photography every 3yrs	IT100	(13,920)	(3,950)			(17,870)
ICT - Network/Hardware - Printer Replacements	IT400/500	(23,000)				(23,000)
ICT - ICT Staff Unit - Staff Training 15-16	IT600	(16,000)		15,000		(1,000)
IT Govt Connect Project Updates	IT700	(5,043)		1,000		(4,043)
Electoral Registration	LD100	0	(7,000)			(7,000)
District Elections	LD201	(60,500)		42,784		(17,716)
Elected Members training	LD300	(5,300)				(5,300)
Development Control	PR200	(51,943)				(51,943)
Land charges Software Licence	PR210	(5,000)				(5,000)
LABGI - Local Authority Business Growth Initiative	PR400	(21,665)		2,750		(18,915)
Industrial Sites & Buildings - Window Installation	PR405	(10,000)		10,000		0
Brownfield Shared Plan DCLG monies	PR600		(10,000)			(10,000)
Statutory Development Plan	PR810	(60,000)				(60,000)
Public Convenience - Hemyock refurb	PS350	0	(20,000)			(20,000)
Flood Projects 2015-16	PS400	(12,000)	(19,400)			(31,400)
Phoenix House Council Chambers	PS810	(50,000)		50,000		0
Town Hall Toilet refurb	PS830	(11,300)				(11,300)
Old Road Depot	PS850	(5,630)				(5,630)
Bus Station Maintenance	PS880	0	(2,930)		2,930	0
Property Services Vehicle for MS Operative	PS980	0	(17,000)	5,000		(12,000)
Business Rates Retention Scheme (NNDR)	RB300/RB330	(30,000)				(30,000)
Local Welfare Assistance Scheme	RB340	(42,900)				(42,900)
Local Council Tax New Burdens Grant	RB330		(12,150)			(12,150)
Universal Credit Delivery Partnership	RB350		(9,050)			(9,050)
Recycling Unit - Bay and Baler Works. New scheme	WS725	(40,000)		40,000		0
Insurance excess claims fund + MMI	Various	(120,644)		34,366		(86,278)
New Burdens Grant Fund		(55,359)				(55,359)
HMRC Enquiry		(41,900)				(41,900)
Digital Transformation Project						0
GF shops - surplus 15/16			(140,000)			(140,000)
Total Miscellaneous General Fund Reserves		(1,175,321)	(392,338)	323,481	2,930	(1,241,248)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2015/16

EARMARKED RESERVES AT 31 March 2016

Other GF Revenue Reserves	Cost Centres	B/F 31/3/15	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/16
Development Control Recycling - S106	EQ646	(4,662)		4,662		0
Capital Earmarked Reserves	EQ650	(1,122,725)		217,593	338,000	(567,132)
Capital EMR PSH Grants	EQ652	(31,447)		33,100	(1,132,000)	(1,130,347)
New Homes Bonus Reserve ***	EQ653	(1,887,541)	(1,619,311)	668,384	987,000	(1,851,468)
Economic Development EMR	EQ654				(101,000)	(101,000)
ICT Projects Reserve	EQ655				(92,000)	(92,000)
NNDR Reserve	EQ659	(250,000)		100,000		(150,000)
High St Innovator Payment	EQ681	(55,906)		12,598		(43,308)
Vehicles Sinking Fund	EQ682	(878,893)	(568,938)			(1,447,831)
Plant Sinking Fund	EQ683	(12,000)	(10,910)			(22,910)
Equipment Sinking Fund	EQ684	(46,380)	(46,640)	8,770		(84,250)
Bus Station Maintenance Sinking Fund	EQ685	(13,000)			(2,930)	(15,930)
Car Park Machine replacement Sinking Fund	EQ686	0	(20,000)			(20,000)
Capability Funding	EQ820	(223,000)	(60,000)	99,956		(183,044)
Neighbourhood Planning Funding	EQ821	(15,000)	(5,000)			(20,000)
Total Other GF Revenue Reserves		(4,540,553)	(2,330,799)	1,145,063	(2,930)	(5,729,219)

*** A significant amount of the New Homes Bonus is earmarked for revenue items and the capital programme in 2016/17, with further amounts for future capital programmes in the medium term financial plan. If recommendation 2 is approved then this balance will be reduced. (See para 2.5)

Total Section 106 - Open Space funds	Various	(955,015)	(286,858)	83,719		(1,158,154)
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Maintenance	Cost Centres	B/F 31/3/15	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/16
Dev Cont Linear Park	EQ638	(62,610)	(438)	4,174		(58,874)
W52 Popham Close Comm Fund	EQ640	(23,600)	(165)	1,967		(21,798)
W67 Moorhayes Com Dev Fund	EQ641	(21,300)	(149)	1,638		(19,811)
W69 Fayrecoft Willand Ex West	EQ642	(55,880)	(391)	4,657		(51,614)
W70 Developers Contribution	EQ643	(72,279)	(506)	6,647		(66,138)
Dev Cont Winswood Crediton	EQ644	(46,610)	(326)	3,107		(43,829)
Total Maintenance Reserves		(282,278)	(1,975)	22,190	0	(262,064)

Total Developers Contributions / s106 Funds		(1,237,293)	(288,833)	105,909	0	(1,420,218)
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	B/F 31/3/15	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/16
RESERVES	(6,953,167)	(3,011,970)	1,574,453	0	(8,390,685)

Net movement into General Fund Earmarked Reserves = (TREM)

(1,437,517)

HRA Earmarked Reserves	Cost Centres	B/F 31/3/15	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/16
HRA Sewage Treatment Plant works	EQ691	0	(25,000)	0		(25,000)
Renewable Energy Fund E.M.R.	EQ692	(369,881)	(196,364)	224,423		(341,822)
HRA Affordable Rent surplus	EQ693	0	(65,013)	65,013		0
Housing Maintenance E.M.R.	EQ694	(6,360,295)	(2,374,500)	764,976		(7,969,819)
HRA Premium Deficit for PWLB loan	EQ696	0	(483,157)	0		(483,157)
Total HRA EARMARKED RESERVES		(6,730,176)	(3,144,034)	1,054,412	0	(8,819,797)

Net movement into HRA Earmarked Reserves = (HOTREM)

(2,089,622)

RESERVES		(13,683,343)	(6,156,004)	2,628,865	0	(17,210,482)
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MID DEVON DISTRICT COUNCIL
CAPITAL PROGRAMME OUTTURN 2015/16

APPENDIX 5

Code	Scheme	Approved Capital Programme 2015/16 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 15/16 £000's	Adjusted Capital Programme 2015/16 £000's	Total Actual Spend to 31/03/16 £000's	Variance to budget £000's	Slippage to be carried forward to 2016/17 £000's	Slippage To Earmarked Reserve £000's
<u>Estates Management</u>								
<u>Leisure - Site Specific</u>								
<u>Lords Meadow leisure centre</u>								
CA624	Main car park resurfacing	50,000	0	50,000	0.00	-50,000.00	50,000	
CA625	Squash Court roof improvements	20,000	0	20,000	0.00	-20,000.00	0	
CA619	LMLC Enhancement Project				-1,315.52	-1,315.52	0	
<u>Exe Valley leisure centre</u>								
CA626	Fitness gym extension	500,000	0	500,000	27,625.00	-472,375.00	472,000	
<u>Other MDDC Buildings</u>								
CA403	Town Hall Redevelopment Project	0	46,000	46,000	42,768.36	-3,231.64	3,200	
<u>MSCP Improvements</u>								
CA709	Planned expansion joint replacement	40,000	49,000	89,000	0.00	-89,000.00	89,000	
<u>Play Areas</u>								
CA608	Play area refurbishment - Wilcombe Tiverton	50,000	0	50,000	0.00	-50,000.00	50,000	
<u>Other Projects</u>								
CA420	Land drainage flood defence schemes - Ashleigh Park Bampton	50,000	17,000	67,000	0.00	-67,000.00	67,000	
CA431	Public Conveniences - Lowman Green, Tiverton remodel for kiosk subject to payback period	0	100,000	100,000	107,500.73	7,500.73	0	
CA448	Angel Hill improvements	20,000		20,000	5,467.50	-14,532.50	15,000	
CA458	Car Panels Moorhayes Community Centre		30,000	30,000	29,023.00	-977.00	0	
CA459	Phoenix Chamber audio visual equipment		74,000	74,000	73,820.64	-179.36	0	
<u>ICT Projects</u>								
CA421	Replacement of PC estate 330s	40,000	0	40,000	0.00	-40,000.00	40,000	
CA423	Continued replacement of WAN/LAN	0	60,000	60,000	0.00	-60,000.00	60,000	
CA425	Server farm expansion/upgrades	20,000	68,000	88,000	0.00	-88,000.00	88,000	
CA433	Unified Comms/telephony	50,000	57,000	107,000	0.00	-107,000.00		107,000
CA436	Web Transformation	0	26,000	26,000	0.00	-26,000.00		26,000
CA437	Digital Transformation	0	89,000	89,000	29,875.00	-59,125.00	104,000	
CA438	Digital Transformation - Customer Portal	0	45,000	45,000	0.00	-45,000.00		
CA439	Mobile Working NDL MX	30,000	40,000	70,000	31,000.00	-39,000.00	39,000	
CA440	Finance Cash Receipting upgrade	0	29,000	29,000	0.00	-29,000.00	0	
CA442	Arc Server Spatial	0	40,000	40,000	22,280.88	-17,719.12	18,000	
CA443	Members Mobile	25,000	0	25,000	0.00	-25,000.00	0	
CA444	SQL/Oracles refreshes	20,000	0	20,000	0.00	-20,000.00		16,000
CA445	InCab	60,000	0	60,000	0.00	-60,000.00	0	
CA446	E-Financials Technical refresh	20,000	0	20,000	0.00	-20,000.00	30,000	
CA447	Uniform Technical refresh	20,000	0	20,000	0.00	-20,000.00		20,000
<u>Economic Development Projects</u>								
CA504	Schemes as yet to be identified	100,000	50,000	150,000	0.00	-150,000.00		101,000
CA505	Tiverton Pannier Market Walkway Roof	0	110,000	110,000	0.00	-110,000.00	110,000	
CA507	Tiverton Pannier Market Piggins		80,000	80,000	7,408.31	-72,591.69	73,000	
CA508	Pannier Market Clock Tower		40,000	40,000	7,984.00	-32,016.00	34,000	
<u>Replacement Vehicles</u>								
<u>Grounds Maintenance</u>								
CA712	Iveco Tipper (or equivalent)	24,000	0	24,000	0.00	-24,000.00	24,000	
CA713	Tractor	34,000	0	34,000	28,500.00	-5,500.00	0	
<u>Street Cleansing</u>								
CA819	Green Machine Ride-On Sweeper (or equivalent)	25,000	0	25,000	0.00	-25,000.00	25,000	
CA820	Green Machine Ride-On Sweeper (or equivalent)	25,000	0	25,000	0.00	-25,000.00	25,000	
<u>Refuse Collection</u>								
CA814	Dennis Eagle Terberg RCV 22-26t (or equivalent)	0	160,000	160,000	0.00	-160,000.00	160,000	
CA821	5 * Refuse Vehicles with Food waste capability	740,000	0	740,000	0.00	-740,000.00	740,000	
CA822	Iveco Tipper 7t (or equivalent)	35,000	0	35,000	0.00	-35,000.00	35,000	
<u>Recycling</u>								
CA816	1 No. very narrow access Cabstar recycling kerb loader 4.5t	0	65,000	65,000	0.00	-65,000.00	65,000	
CA823	Urban Recycling vehicle	81,000	0	81,000	85,250.00	4,250.00	0	
<u>CCTV Initiatives</u>								
CA449	Town centre/Market area fibre optic hub and camera system	40,000	0	40,000	0.00	-40,000.00	30,000	
<u>Waste & Recycling</u>								
CA824	New Refuse & Recycling scheme Oct '15	276,000		276,000	329,843.58	53,843.58	0	
		2,395,000	1,275,000	3,670,000	827,031.48	-2,842,968.52	2,446,200	270,000

Code	Scheme	Approved Capital Programme 2015/16 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 15/16 £000's	Adjusted Capital Programme 2015/16 £000's	Total Actual Spend to 31/03/16 £000's	Variance to budget £000's	Slippage to be carried forward to 2016/17 £000's	Slippage To Earmarked Reserve £000's
Private Sector Housing Grants								
CG216	Private Sector Housing initiatives to be prioritised	102,000	0	102,000	0.00	-102,000.00		102,000
CG201	* Disabled Facilities Grants-Private Sector	516,000	74,000	590,000	281,295.74	-308,704.26		309,000
		618,000	74,000	692,000	281,295.74	-410,704.26	0	411,000
Affordable Housing Projects								
CA200	Affordable Housing 0.67 FTE	21,000	0	21,000	19,980.01	-1,019.99		1,000
CA200	Grants to Housing Associations to provide units (funded by commuted sum)	300,000	0	300,000	5,032.00	-294,968.00		295,000
		321,000	0	321,000	25,012.01	-295,987.99	0	296,000
HRA Projects								
CA100	Housing Maintenance Fund	2,900,000	0	2,900,000	2,390,468.14	-509,531.86	131,000	378,000
CA111	Renewable Energy Fund Spend	270,000	0	270,000	164,086.00	-105,914.00		106,000
CA112	Birchen Lane - re development of unit for housing conversion	0	170,000	170,000	14,180.38	-155,819.62	156,000	
CA113	Council House Building - St Andrews Street	0	419,000	419,000	556,427.00	137,427.00	0	
CG200	Disabled Facilities Grants - Council Houses	291,000	0	291,000	291,000.00	0.00	0	
CA119	Palmerston Park Tiverton - affordable dwellings	4,000,000	-41,000	3,959,000	165,553.45	-3,793,447	3,793,000	
CA120	Old allotment site Burlescombe (6 units)	700,000	-6,000	694,000	8,600.00	-685,400.00	685,000	
CA124	Queensway (Beech Road) Tiverton (3 units)	300,000	-1,000	299,000	0.00	-299,000.00	299,000	
CA102	Sewage Pumping Stations	50,000	-25,000	25,000	0.00	-25,000.00	0	
CA126	Sewerage Treatment Works - Washfield		25,000	25,000	0.00	-25,000.00	25,000	
CA121	HRA Digital Transformation	30,000	0	30,000	0.00	-30,000.00	0	
CA128	purchased ex RTB - 135 Kings Crescent Tiverton		124,000	124,000	123,750.00	-250.00	0	
CA110	C/ House Building - Wells Park Crediton				-12,886.62	-12,886.62	0	
CA114	C/ House Building - Fir Close Willand				1,060.43	1,060.43	0	
CA125	C/ House Building - Waddeton Park				3,680.00	3,680.00	0	
Replacement Vehicles - Housing Repairs								
CA122	Iveco Tipper 3.5t (or equivalent)	24,000	0	24,000	0.00	-24,000.00	24,000	
CA123	Iveco Tipper 7t (or equivalent)	35,000	0	35,000	0.00	-35,000.00	0	
		8,600,000	665,000	9,265,000	3,705,918.78	-5,559,081.22	5,113,000	484,000
Total	2015/16 CAPITAL PROGRAMME GRAND TOTAL	11,934,000	2,014,000	13,948,000	4,839,258.01	-9,108,741.99	7,559,200	1,461,000

Code	2015-16 Funding Stream	Approved Capital Programme Funding 2015/16 £000	Total Slippage B/fwd & Adj to Approved Capital Programme 15/16 £000	Adjusted Capital Programme Funding 2015/16 £000	Total Actual Funding to 31/03/16 £000
9801	S106 & Affordable Housing Contributions	321,000	0	321,000	25,012.01
9990	General Capital Reserve	65,000	257,000	322,000	124,089.73
9980	Useable Capital Receipts - General	405,000	496,000	901,000	326,840.36
9710	MRA Reserve	2,900,000	0	2,900,000	2,390,468.14
9701	Govt Grant (DCLG)	311,000	0	311,000	281,295.74
9727	New Homes Bonus	1,878,000	419,000	2,297,000	511,101.39
9702	Regional Housing Pot Reserve	12,000	-12,000	0	0.00
9990	MRA Reserve	139,000	0	139,000	0.00
9704	Homes & Communities Agency Grant (HCA)	0	1,530,000	1,530,000	200,073.83
9980	Useable Capital Receipts - 1-4-1	300,000	0	300,000	244,310.89
9990	Contribution from other Earmarked Reserves	354,000	163,000	517,000	90,000.00
9990	HRA Renewable Energy Fund	270,000	0	270,000	164,086.00
9990	HRA Housing Maintenance Fund	4,700,000	-865,000	3,835,000	350,966.92
9957	Private Sector Housing Grants EMR	201,000	12,000	213,000	16,000.00
9954	Contribution from CGU - Non Specific	78,000	14,000	92,000	50,000.00
9990	HRA Affordable Rents Surplus				65,013.00
Total	Total	11,934,000	2,014,000	13,948,000	4,839,258.01
		0	0	0	0.00

ECONOMY PDG
26 MAY 2016

ECONOMIC DEVELOPMENT & REGENERATION PRIORITIES

Cabinet Member Cllr Richard Chesterton
Responsible Officer Amy Tregellas, Head of Communities & Governance

Reason for Report: To provide Members with details of the Economic Development and Regeneration team's priorities and projects for the current financial year.

RECOMMENDATION: That members note the contents of the report.

Relationship to Corporate Plan: The service works towards the corporate priorities of Economy and Community:

- Bring new businesses into the District
- Support business growth and development
- Improve and regenerate our town centres
- Grow the tourism sector
- Help communities be more sustainable

Financial Implications: Funding has been identified within the budget to fund a limited number of economic projects. However, the service will be working proactively with partners to draw in further EU and government funding in order to progress some major initiatives.

Legal Implications: None

Risk Assessment: Failure to commit sufficient resources to these service priorities may mean that the Economic Development objectives of the Council will not be realised.

1.0 Introduction

1.1 Following the approval of the Mid Devon District Council Corporate Plan in February 2016 the Economic Development and Regeneration Service (including Economic Development, Town Centre Management and Markets) has been developing its priorities for 2016-17 under the themes:

- **Employment** - Increasing the number and quality of jobs / employment opportunities
- **Skills** - Ensuring individuals and businesses have the necessary skills to take advantage of economic opportunities
- **Enterprise** - Supporting businesses to develop and grow
- **Place** - Supporting the regeneration of our town centres, and sustainability of rural communities

The service's priorities and objectives are set out in detail in Appendix A.

1.2 Although the service has been expanding its capacity to deliver the Council's economic priorities, we realise there is a limit to what we can achieve on our own. There is therefore a clear emphasis in the service plan of working in collaboration

with local and regional partnerships. This includes working closely with the Exeter and Heart of Devon authorities (Exeter, Teignbridge, East Devon and Mid Devon) (EHOD) on joint economic initiatives, and with local town teams and business partnerships on individual projects for the benefit of those towns.

- 1.3 Equally, given the limitations on the Council's budgets, there is an emphasis on working proactively to draw down external funding for economic initiatives that will benefit the local business community, such as has been achieved with the successful partnership bid for European LEADER funding and Government funding for the Growth Hub services (business support services). We also try as much as possible to use our budgets as match funding to lever in further private and public funding into individual projects.
- 1.4 One of the key areas for development in 2016-17 is developing our knowledge base, so that what we do is based on sound evidence. This includes undertaking some primary research into the potential of the Tourism sector in Mid Devon to inform the Tourism Strategy, developing a clear statistical base on which to make decisions, as well as learning from good practice such looking into the Broadband for Rural North project in Lancashire.
- 1.5 Over and above these it is important to act strategically and focus on those initiatives that will make the biggest difference to the economy and communities of Mid Devon. This is not always easy to identify in the first instance, so in a number of areas, we are exploring the potential of various initiatives before committing Council resources.
- 1.6 In parallel with this service plan, a separate Tourism Strategy and Tiverton Market Business Plan are being developed to set out in more detail the priorities and objectives for these streams of work.

Contact for more Information: John Bodley Scott (01884 234363 /jbodleyscott@middevon.gov.uk)

Circulation of the Report: Cllr Richard Chesterton, Management Team

List of Background Papers: none

Appendix A – Economic Development & Regeneration Priorities 2016-17

Appendix A - Economic Development & Regeneration Priorities 2016-17

Theme	Aim	Objectives	Current Projects	Potential Future Projects
0.0 Strategic Direction	Work with partners to develop effective strategies for the growth of the Mid Devon Economy based on a robust evidence base	0.1 To have a clear understanding of the Mid Devon Economy (including the retail environment of our town centres) grounded in a robust evidence base	<ul style="list-style-type: none"> Annual contract for the Fame/Mint database established Provide quarterly Economic Updates for Councillors 	<ul style="list-style-type: none"> Joint data-analyst post with EHOD
		0.2 To develop strategies that reflect Mid Devon priorities and those of the wider area	<ul style="list-style-type: none"> Finalise and approve Inward Investment Strategy by 31 March 2017 Finalise and approve Tourism Action Plan by 31 March 2017 Work with EHOD partners to develop a joint economic development & inward investment strategy 	<ul style="list-style-type: none"> Facilitate a Mid Devon wide Economic Partnership
		0.3 Develop relationships with key local businesses and other stakeholders	<ul style="list-style-type: none"> Major Employers Programme (ongoing) Provide continuing support for the Business Forum Mid Devon 	
1.0 Employment				
Increasing the number and quality of jobs	Attract new businesses into the district	1.1 In collaboration with other EHOD authorities to develop a joint economic development & inward investment strategy / marketing strategy to promote Mid Devon as a place to do business	<ul style="list-style-type: none"> Work with EHOD partners to develop a joint Economic Development and Inward Investment Strategy by 31 March 2017 	
	(focusing on particular sectors and their supply chains)	1.2 To work with other EHOD partners to identify sectoral cluster groups	<ul style="list-style-type: none"> Work with EHOD partners to develop a joint Economic Development and Inward Investment Strategy by 31 March 2017 	
		1.3 Work with land owners and developers to bring forward business development sites	Current sites include: <ul style="list-style-type: none"> Tiverton EUE Hitchcock's Farm Mid Devon Business Park Cullompton Business Park 6 monthly survey of industrial sites 	

		1.4 Work with partners to provide start-up and incubator workspace	<ul style="list-style-type: none"> Look into feasibility of workspace bid to ESIF by June 2016 	
		1.5 Work with regional partners to improve broadband to businesses	<ul style="list-style-type: none"> Work with EHOD to investigate options for Broadband projects 	
2.0 Skills				
Job Skills & Employability	Ensuring individuals have the necessary training and skills to take advantage of job opportunities			
		2.1 Help businesses to access the information, advice and funding they need in order to grow	<ul style="list-style-type: none"> Joint procurement of business support services by Feb 2016 (completed) 	
Enterprise Skills	Ensuring businesses have the necessary skills to flourish and grow	2.2 Work with partners to develop Business Hubs & Incubator workspace	<ul style="list-style-type: none"> Look into feasibility of workspace bid to ESIF by Dec 2016 	
3.0 Enterprise				
Business development and growth		3.1 Work collaboratively with local businesses, agencies and public bodies to bring resources into the district to enable business growth		<ul style="list-style-type: none"> Look into the feasibility of a business loan scheme for start-up projects in partnership with EHOD Explore other potential business support projects
		3.2 Support the activities of local business networks and trade groups	<p>Further develop and maintain relationships with:</p> <ul style="list-style-type: none"> Business Forum Mid Devon Crediton Chamber of Commerce Culm Valley in Business Tiverton Town Centre Partnership Bampton Business Group 	
		3.3 Help businesses to access the information, advice and funding they need in order to grow	<ul style="list-style-type: none"> Joint procurement of business support services by Feb 2016 (completed) Provide support for LEADER project (ongoing) 	
4.0 Growing the Tourism Sector	Increase the number of people visiting,	4.1 Develop a tourism strategy to be adopted by 31 st March 2017	<ul style="list-style-type: none"> Finalise and approve Tourism Action Plan by Apr 16 	

	staying and spending money in the District		(completed) <ul style="list-style-type: none"> Commission and complete research to development our understanding of the tourism sector in Mid District and its potential for growth by 30th Sept 2016 	
		4.2 Develop relationships with key stakeholders in the tourism sector in order to work collaboratively to deliver tourism strategy - Heart of Devon Tourism Partnership/Visit Devon; Mid Devon Attractions Group	<ul style="list-style-type: none"> Ensure Mid Devon are represented and promoted 	
		4.3 To support the development and promotion of tourism infrastructure (such as cycle and walking trails, food trails, events & festivals, active leisure opportunities and facilities, heritage assets)	<ul style="list-style-type: none"> Cullompton Food Festivals on 9th Apr (completed) & Oct 2016 Boniface Event, 5th June 2016 Tour of Britain, 9th Sept 2016 Green Coat Guides scheme Work with town teams to deliver, market and promote coach parking in each of the three main towns 	<i>(support projects dependant on results of the tourism research)</i>
5.0 Place				
Improving and regenerating our town centres	To increase footfall, dwell time and spend in our town centres	<ul style="list-style-type: none"> Develop the leisure, retail and social offer of our town centres Develop and deliver a masterplan for Tiverton Town Centre Work with town teams to deliver projects that will regenerate and increase footfall in our town centres Developing skills so that town centre businesses can grow Developing strong marketing and communication strategies for each of our towns Support local markets in Crediton & Cullompton 	<ul style="list-style-type: none"> Facilitate the setting up of Tiverton Town Centre Partnership (Completed) Tiverton Town Centre Masterplan Submit application for Cullompton Townscape Heritage Initiative by 31st Aug 2016 Cullompton shopfront scheme (ongoing) Tiverton shopfront scheme (ongoing) Ensure delivery of HSIF projects (ongoing) Cullompton Group Travel Guide Support for Cullompton Farmers Market 	<ul style="list-style-type: none"> Explore feasibility of Tiverton BID or similar membership scheme if the Tiverton Town Centre Partnership wish to pursue this option Second Stage Townscape Heritage Initiative Bid for Cullompton

6.0 Tiverton Market	<p>Making Tiverton Market a 'destination of choice'</p> <p>Diversifying the customer profile</p>	<ul style="list-style-type: none"> • Improve and diversify the retail offer and create a vibrant retail and community space • Develop community events and special markets • Enhance the trading environment • Improve marketing and promotion through developing the market's brand and identity and expanding digital presence • Provide business support and training to create a business hub for start-up businesses 	<ul style="list-style-type: none"> • Finish and approve Pannier Market Strategy and Action Plan 2016-2021 by 31 August 2016 • Provide a varied events diary for the next 12 months including six 'Electric Nights' events • Create a business hub as a centre for market entrepreneurship and innovation • Carry out structural repairs on the market building 	<ul style="list-style-type: none"> • Deliver the actions set out in the Pannier Market Strategy and Action Plan
7.0 Working with communities to create a more sustainable future		<ul style="list-style-type: none"> • Support local communities to retain and develop their local facilities and services • Work with local communities on projects that improve the local economy and support community infrastructure • Helping community groups be more entrepreneurial & diversify their income streams 	<ul style="list-style-type: none"> • Work with DCC to develop a bid for ERDF social enterprise support project • Support local community projects e.g. <ul style="list-style-type: none"> ○ Copplestone Village Hall ○ LARCS Project, Bampton ○ Mills Project 	
		<ul style="list-style-type: none"> • Support for rural broadband 	<ul style="list-style-type: none"> • Look into feasibility of a rural broadband project, using the B4RN model (Broadband for the Rural North) 	
		<ul style="list-style-type: none"> • Manage Strategic Grants • Administer TAP funding programme 		

ERDF – European Regional Development Fund

ESIF – European Structural and Investment Fund

EHOD – Exeter and Heart of Devon (Exeter City Council, East Devon District Council, Teignbridge District Council & Mid Devon District Council)

TAP – Town and Parish Fund (a joint DCC/ MDDC funding programme)

ECONOMY PDG
26 MAY 2016

ECONOMIC DEVELOPMENT UPDATE

Cabinet Member Cllr Richard Chesterton, Cabinet Member for Planning and Economic Development

Responsible Officer Amy Tregellas, Head of Communities and Governance

Reason for Report: To provide members with an update on the work and projects of the Economic Development and Regeneration team.

RECOMMENDATION(S): That the PDG note the contents of the report

Relationship to Corporate Plan: The economy is one of the Council's key corporate priorities within the Corporate Plan.

Financial Implications: None at this stage.

Legal Implications: No legal implications.

Risk Assessment: None

1.0 Introduction

1.1 This report will provide members with details of current work being undertaken in respect of Economic Development and the projects that will be worked on in the coming financial year.

2.0 LEADER funding

2.1 The REAL Devon LEADER programme was officially launched on Monday 9th May 2016 at Muddiford Court. This EU-funded programme will be distributing £1.2 million to small businesses in the Mid Devon area over a five year period. In practice, the programme has been open for applications since November last year. However, it has had a number of teething problems to sort out, particularly in the interpretation of the complicated rules.

2.2 The funding is available to support small businesses or projects in the Mid Devon area through a grants programme. The priorities for the programme have been set by DEFRA as:

- Support for increasing farm productivity
- Support for micro and small enterprises and farm diversification
- Support rural tourism
- Provision of rural services
- Support for cultural and heritage activity
- Support for increasing forestry productivity,

but there will be local decisions on how the money is applied.

- 2.3 A Local Action Group (LAG) has been formed made up of representatives from the business sector, community and voluntary sector and local authorities. This group will make decisions on how the funding will be spent. At the last LAG meeting in April, four applications were approved for funding totalling £ 84,000, including grants to Wellhayes Vineyard, Clayhangar, Little Emlett Orchard, Black Dog; Trolley Bags, Tiverton & Fortescue Farm, Thorverton.
- 2.4 We are currently advising 10 businesses at different stages in the application process:
- Landfall Artwork
 - The Bear Project
 - Silverton Vineyard
 - Hopkins Machinery
 - Room 4 U
 - Lydcott Nursery
 - Middlecombe Farm
 - St Boniface Trail
 - East Street Café
 - LARCS Bampton Library
- 2.5 The Economic Development and Regeneration Team will continue to play a role in respect of the LEADER project fulfilling the role of project development officers. This will mean that the team will work with small businesses to help them put together funding bids and businesses cases. Unfortunately, just as the programme is getting underway it will be hit by the European Elections purdah period, which means that from 27th May to 23rd June 2016 it will not be able to actively promote itself and what it is doing.

3.0 Supporting Key Businesses & Inward Investment Opportunities

- 3.1 The Economic Development Officer along with the Chief Executive, Leader and Cabinet Member for Economic Development have been visiting the strategic businesses within the District (see Appendix 1). The purpose of these visits is to develop a stronger rapport and increasing our profile with our key businesses.
- 3.2 Business visits are going well. The businesses are positive about the relationship they want with the local authority and there don't seem to be major issues facing our strategic businesses that are likely to cause problems for the district in the short to medium term.

4.0 Exeter and the Heart of Devon (EHOD)

- 4.1 The Economic Development Officer has been working in partnership with colleagues at Exeter City Council, East Devon District Council and Teignbridge District Council as EHOD. Some of the key projects are:
- Developing a joint Economic Development & Inward Investment Strategy

The EHOD group won an Local Government Association (LGA) grant for consultancy time to help develop our strategy, and this is being driven forward with an expected completion in August / September. The consultant delivering the support is David Howells, who has been chosen from a list of CVs provided to our group by the LGA

- Exploring shared resources between the 4 local authorities
- Procuring joint Business Support Service for the EHOD area
EHOD jointly procured a business support contract. The Business Boost project has launched and BIP are making the effort to set up workshops and support activities across the 4 local authority areas. They have ambitious targets which will demonstrate the value added by entering a joint contract agreement
- Developing key projects that will support our functioning economic geography

5.0 Better Business for All (BBfA)

5.1 The purpose of BBfA is to simplify regulatory processes and improve the relationships between public services and the business community.

5.2 The work of the Economic Development Officer within the local authority aligns with the objectives of BBfA, and this has led to our EDO being invited onto the regional BBfA steering group, and for Mid Devon to be seen as a leader in adopting and developing its ethos within our services.

5.3 Currently the BBfA are working on:

- Regional steering group member representing Economic Development
- Working with business and South Hams to develop a project with TESCO supplier network
This work is continuing, though at a relatively slow pace due to barriers that must be overcome to bring the project to fruition. These barriers relate to Primary Authority issues, but progress should accelerate once the issues have been resolved
- Developing activities to make regulatory services more business compatible

6.0 Growth Hub

6.1 The Growth Hub (GH) will be a service that signposts businesses to relevant support that can help their business to develop and grow. It is broken into two elements, one which provides the back end support, including the website, phone line, and CRM (the customer database system), and the other which delivers the detailed diagnostics for businesses and then develops bespoke packages of support for them.

- 6.2 There was a significant concern between district authorities, local business support organisations and Devon County Council (DCC), that the Growth Hub concept was being driven forward in a manner which favoured a large national organisation stepping in to deliver a generic service across the Heart of the South West Local Enterprise Partnership (LEP) area. We therefore decided to work collaboratively to bid for the Growth Hub service, with local delivery organisations supported by district councils, and DCC acting as the accountable body. This concept was developed and sold to partners by our Economic Development Officer and the decision was taken to submit bids for both elements.
- 6.3 It was hoped that the whole service would be delivered by a single body, as one of its key aims is to simplify the business support landscape, but the first bid was won by Serco, who will now deliver the entire back end of the service, and are actively promoting themselves as the Growth Hub. We are now the only bid for the second part of the Growth Hub service (the detailed diagnostics and pulling together of bespoke packages of support), and the full application will be submitted by the 13th of June 2016. We hope that this element of the service will go live as soon as possible after the awarding of the contract. We are also in discussions with Serco about how we work with them and the elements that they fund through their own GH service.

7.0 Incubator Space / Work-hub project

- 7.1 Mid Devon District Council is looking to lead a pan-EHOD bid for European funding to deliver a work-hub/incubator space in Cullompton Town Centre. The new-build premises would become a centre for businesses in their infancy, operating in the digital and data industries, with specialist services put in place to support their growth and help them to become more successful enterprises.
- 7.2 The project will act as a catalyst for making the town of Cullompton into a specialist incubator town for businesses operating in a wide range of sectors. There are sites that will be developed over the next 5 years that will provide incubator space for light industrial / manufacturing businesses, and the town centre could look to provide a stepping stone for new independent retailers. This will give Cullompton a unique identity that will be attractive to entrepreneurs and potential business investors. It will encourage innovation in the supported industries, and this could create strong links with Exeter Science Park, Exeter University and other key organisations.
- 7.3 The project would be valued at around £2m with the majority of the funding being spent in the Cullompton area. The concept is already receiving support from the local community, and ideas are coming forward to link the potential new centre with other activities taking place across the town.

8.0 Mills & Hydro-Power Project

- 8.1 A project is now being taken forward to bring Mid Devon mills back into use as hydro generating systems. The project is likely to be a pan-Europe project, with ourselves (representing the UK), working with Germany and France to share knowledge and best practice. There are several elements of the project

which require funding to be sourced. These include capital funding, staff, feasibility studies and learning opportunities. However, pots have been identified for each of these elements and are now being actively pursued.

- 8.2 It would be viewed negatively if MDDC don't get involved in the project, as it has strong buy-in from South West Water (who are keen to become purchasers of some of the energy generated), Western Power (who are committing funding towards the project), the LEP, and many other organisations. If successful, it would be viewed as a pioneering piece of work in the UK, and could act as a significant policy-changer, by reducing our reliance on the national grid infrastructure (which is recognised as requiring major improvement over the next 10 – 20 years), and would shift our district towards a local power infrastructure model that would be highly resilient. It would also have a significant positive impact on water flows and upstream issues that unless addressed can pose future flooding risks. The Environment Agency is looking to become a partner in the project for precisely this reason.
- 8.3 The project is being led by Brendan Bellis, the owner of Flock Mill near Rewe. He has been supported by the Economic Development Officer, and in December 2015 received a letter from MDDC's chief executive to offer ongoing support the project. There are currently 25 mill owners who have partnered together to set up a limited company with a Community Interest Company (CIC) sub-structure that will take the project forward. MDDC does not need to become a part of the enterprise, but if we partner with them to drive the project forward, it could bolster their credibility and strengthen their proposal. We could also look to help them to access funding opportunities, as this is a strength that MDDC has, which other partners are less adept with.

9.0 Rural Broadband

- 9.1 A project idea is being explored to develop access to high speed broadband services across Devon. MDDC could lead the development of this project, with learning from the Lancaster example of the B4RN (Broadband for the rural north) project. The EDO is looking to take the idea forward and to pull together an initial meeting towards the end of May 2016. There is an opportunity to draw in funding to pay for representatives of the B4RN project to visit Devon and to help steer a project on a consultancy basis.

10.0 Tourism

- 10.1 The Tourism Action Plan for 2016/17 was approved by Cabinet on 7th April 2016 (attached as Appendix 2). This action plan outlines the work that will be completed in the 2016/17 financial year, some of which will feed into the Tourism Strategy.
- 10.2 Current progress is as follows:
- Tourism audit – over the next couple months we will be auditing Mid Devon's attractions, accommodations and hot spots. This will involve creating a database to record this information. This data will help to measure the volume and value of tourism in Mid Devon (research conducted by the Heart of Devon)

- We are conducting visitor surveys across Mid Devon from May bank holiday to October half term to build the profile of our visitor. This research is crucial to understand our visitor and to help attract more visitors to the area. We will have a better understanding of the following aspects: Type of visitor and their characteristics, how they source information about their visit, visitor opinion, likes and dislikes, main reason for visit / length of stay, activities undertaking in Mid Devon and possible spend in the area.

10.3 An update on progress against the Tourism Action Plan for 2016/17 will be brought to the PDG in due course.

11.0 Crediton

11.1 The Crediton Town Team is the youngest of the Mid Devon Town Teams. The team is up and running and now has a good cross section of representation from the business sector, voluntary and community sectors and local authorities, including the town's arts and cultural sector, the new Crediton Chamber of Commerce. The activities planned by the Town Team have a strong arts focus, designed to make the town centre more vibrant and attractive and draw visitors into the town.

11.2 Crediton Town Team current projects include:

- St. Boniface Feast Day, Sunday 5th June re-enactment "The Story of St. Boniface" in Newcombes Meadow
- Crediton Food Festival, Sunday 19th June re-enactment "The Story of St. Boniface" in Crediton Town Square
- Haywards Primary School, November 2016 (date TBC) re-enactment "The Story of St. Boniface"
- Landscore Primary School, November 2016 (date TBC) re-enactment "The Story of St. Boniface"
- Crediton Festival 2017: The last festival in 2015 was an Intergenerational Celebration – a four week community festival between 13 June and 11 July designed to bring local agencies together to celebrate their work. Over 60 events took place, including a 'Festival Finale' on 11 July and linking in with the 7th Crediton Food Festival, which was held on the 13 and 14 June
- Crediton Food festival 2016: Crediton Food Festival is an annual event, with its 8th year in 2016 taking place on 18th and 19th June.
- Crediton Flag Project 2016 – This will be the 4th year for the Crediton Flag Project. The project which started in 2013 has so far involved more than 60 local businesses and voluntary groups, each making their own flags to represent their work or role in the community. The flags are designed to make the town more attractive and to increase footfall and trade within the town. The flags can be seen from mid-June to mid-August.
- Creating a 'community and cultural' hub for the town

11.3 Crediton Chamber of Commerce is now up and running and is in the process of organising events throughout the year and at Christmas.

11.4 Paul Tucker (Grants and Funding Officer) continues to provide support and assistance to the Crediton Town Team and the Crediton Chamber of Commerce.

12.0 Cullompton

12.1 The Cullompton Town Team has been established for a number of years now and since April 2013 has brought in £114,000 of funding to deliver projects within the town.

12.2 Projects that have been delivered over include:

- Cloth trade project
- Shopfront scheme
- Tidying up 'grot spots' in the Town
- Sheep notice boards
- Archive Project

12.3 As well as these projects the Cullompton food and drink festivals have been a huge success. The first festival (Autumn Fruits Festival) took place on Saturday 10th October 2015 and the second (Cullompton Spring Festival) took place on Saturday 9th April 2016. Both events were a huge success. For the most recent event, the Spring Festival, a full programme was delivered across the Walronds, Community Centre, Library, Market & Town Hall (with Devon Kitchen, China Orchid and the Bakehouse taking part). Footfall records were high (growing on from the first Autumn Fruits Festival) with 1740 people recorded between 12 noon and 1pm in Fore Street. Cullompton Town Council have acknowledged the success of the event, writing to the working group congratulating the team, stating that 'they have never seen the town so busy'. Station road carpark took £259.60 compared to £108.30 the previous week. There was great coverage in the press and online. Next month planning work begins for the Autumn Fruits Festival in October.

12.4 They are working on the following projects:

- Further food and drink projects and festivals for 2016
- Townscape Heritage Initiative – potentially up to £1m external funding to support improvements to town centre conservation area
- Public art projects including improving the entrance to the town
- Tourism projects including town guide, events listing, interactive touch screen information, coach tours
- Art House project

12.5 Culm Valley in Business (CViB) – had their AGM last month. New members have joined including high-street traders which is positive. They have just produced a 'shopper's guide to Cullompton' leaflet which was distributed at the Spring Festival and will be going out in estate agent packs.

12.6 Penny Bayer (Grants and Funding Officer) continues to provide support and assistance to the Cullompton Town Team. Amy Dugard (Consultation and Youth Involvement Officer) has been working with the Culm Valley in Business Group to give a liaison role between the business group and the Council.

13.0 Tiverton

Tiverton Town Centre Partnership

- 13.1 The Town Centre Manager has been working with businesses in Tiverton to discuss whether they wished to investigate a Business Improvement District (BID). At this time the businesses were not keen to take a BID forward but instead they agreed to form a Town Centre Partnership. The Chair is Stephen Brennan from Velvet and Enchanted and the Vice Chair is Jan Wheatley from Frou Frou, Mojos and Mdme. Mojos. A secondary group has also been formed which is the events committee chaired by Paul Mathews from Velvet.
- 13.2 First projects going forward are the Tiverton brand, with banners for the town centre and flags and bunting for other events so that there is some colour in the centre at all times, this gives us the options of changing things around at certain points in the year. Other projects are Christmas events and the re-introduction of a Tiverton Carnival which we are currently working on.
- 13.3 Member of the Town Centre Partnership communicate via what's App, Facebook and email and the membership is growing daily, it is a free group currently and we are developing into a Community Interest Company (CIC) and writing a business plan to be able to obtain funding. We will also be looking into using crow funding platforms.
- 13.4 Other projects include a Town map and working with Tourism community to develop an information sheet, advertising on back of tickets bus and rail and a Tiverton Pound scheme.

Events Committee

- 13.5 The team has facilitated the setting up of an Events Committee and this has been successfully working with groups who are running events in Tiverton and the surrounding area. This has enabled a programme of events to be developed and joint marketing and promotion to take place. Members from the Town Centre Partnership are keen to set up their own events committee so the Town Centre Manager will work with them to amalgamate both groups whilst still giving them an individual identity.

Living above Shops

- 13.6 The Town Centre Manager is currently writing a business case for both the Head of Housing and Property Services and the Cabinet Member for Housing and Property Services about the possibility of working with private landlords to help look for tenants to live in own centre flats we have helped to maintain. We now have a new Empty homes officer and with the Private Sector Housing Team we are taking this project forward. There is some interest from landlords and it is envisaged that a pilot will be developed that then can be used for Cullompton.

Other projects

- 13.7 The Town Centre Manager is currently working on a number of other projects which includes:
- Looking into WIFI for the town centre and how this can be implemented and funded, including a Tiverton App for smartphones, etc.
 - Development of free business support training for market traders and Tiverton businesses including a Dragons Den type competition.
 - Building up a list of local retail consultants who find property for brands to get them to look back into Tiverton again and show what we have to offer. Having a launch for investment in Tiverton would be a good idea to pursue so The Town Centre Manager is working with the Economic Development and Regeneration team on this.
 - Developing an initial network with North Devon Economic Development team and Barnstaple Town centre management to share ideas, successes and challenges. We will be growing this to include Exeter, South Devon and other areas which have a working Economic Development department or a group for Town centre management, at first we are leaving out cities like Plymouth as they are large and the difficulties they face are different to ours.
- 13.8 Tiverton coach parking officially opened in April 2016 and the Tourist Information Service (TIS) are co-ordinating the bookings. We are planning to set up a similar arrangement in Cullompton. A database is being put together of coach companies to target and shared this information with the TIS. The towns are building our local offer in order to attract more coach parties to the area.

14.0 Tiverton Market

- 14.1 The new Market Manager has been in post since 9th April 2016 and within this short time has introduced:
- Series of Key Performance Indicators (KPI's) introduced i.e. footfall, stall usage, trading levels, events, new traders etc.
 - Monthly property and environment checks
 - About to introduce a more efficient car park pass system for traders
 - Monthly traders meetings
 - Working towards designing branding which is specific to the Market.
 - More use of social media with pictures
 - More entertainment
 - Better liaison with town centre businesses through new town centre partnership
 - New traders in lock-ups must be open for minimum of 3 market days
 - Events calendar
 - Put up bunting and flags in Pannier Market to add colour
 - Market base for live broadcasting of local community radio (now live.)
 - Creating social areas with astro turf for outdoor activities.
 - Plan to paint and cleanse the whole area and add colour internally
 - Action plan being developed and this will come before this PDG in due course

Longer term

- Work on the policies and regulations and trader licences

- Site layout and improvements are in progress working with the Head of Communities and Governance and Estates team
- Marketing plan and trader attraction is in progress and will widen once the cleansing and brightening have taken place.
- Teenage Market

Action plan headings

- Offer
- Experience
- Economic -This covers employment and business development
- Social and Community
- Environmental
- Cultural Fabric - Demographic and Tourism
- Media and Marketing
- Structural
- Education
- Food and Health - Working with chefs and looking at using spaces to grow your own veg, encouraging people to use market produce.

15.0 High Street Innovation Fund

15.1 In October 2015, the second phase of High Street Innovation Funding was allocated to the following projects:

1. Tiverton Museum of Mid Devon Life- £10,000 for a “Tivvy Bumper” sculpture trail. This project would bring footfall into town and also links to tourism.
2. Cullompton Town team - £7,000 for projects of festival development (food and drink festivals in 2016/17, Christmas festival and town summer festival 2016), pop up museum, sheep noticeboards, travel guide aimed at coach parties and interactive display boards for Cullompton Services to bring visitors into town
3. Bampton Business Group - £1,275 for producing the Bampton Business Guide. This funding will focus on a centrefold map of the town promoting local businesses on the High Street. The money will also be used to widen the circulation of the guide.
4. Age UK - £5,000 for Dementia Accessible Tiverton Project. This project would give Tiverton a Unique selling point and would potentially increase the number of shoppers and visitors to the town
5. Cullompton Farmers Market - £9,500 for a Cullompton Farmers Market community shop, which would benefit shoppers and increase footfall in the High Street by creating a destination shop
6. Crediton Town team – £2,300 for Crediton Flag project 2016. The previous iteration of this project increased footfall/ visitors into the Town
7. Crediton Town team – £1,500 for town entrance signage design project

8. Crediton Town team – £1,500 for a design competition for a canopy for the Town Square
 9. Crediton food festival/Crediton Town Team - £1,912 for pop up market stalls for extending the Crediton food festival into the High Street
- 15.2 Rachel Jenman (Town Centre Manager) and Amy Dugard (Consultation and Youth Involvement Officer) has been working with the various groups, helping them develop their projects. Below is an update as to the current status of each project:
 - 15.3 The Tivvy bumper trail will be launched on 2nd July 2016 and there will be 21 sculptures in the shape of the Tivvy Bumper steam engine (housed in Tiverton Museum). The sculptures will be located in and around Tiverton, located by key retail and leisure facilities. The trail is designed to appeal to local families and visitors to the area, and there will be a map directing people around the town (it's inspired by the Shaun in the City trail in Bristol and many others). The trail will run until 30th October 2016.
 - 15.4 As outlined in the earlier update for Cullompton, the Cullompton Town Team are working on the projects that they received funding. To date Cullompton Town Team have delivered two hugely successful festivals and managed to raise money from local businesses to match the funding.
 - 15.5 The Bampton Business Group have produced and distributed the Bampton Business Guide
 - 15.6 The Tiverton Dementia Action Alliance is moving forward, Sue Moore the coordinator started on 10th May working three days per week. Initially Sue was going to be situated at the market but this has proved unsuitable so we are looking at alternatives as are the Town Council. The steering group is made out of Town Council and Cllrs, Alzheimer's Society, Town centre management and representation from the Business Forum. The plan is two-fold, the creation of a Tiverton Dementia Action Alliance and secondly a personalised card system stating anything the person has difficulty with. They show this to the shop owner/staff and they can help them shop, it endeavours to give more confidence so the community use the High street more and are not confined at home.
 - 15.7 Cullompton Farmers Market are putting together their business case for a market shop, they are finding it difficult to find an appropriate vacant shop.
 - 15.8 Crediton Town Team have completed the pop-up stalls project and received their funding. The flag project has also been completed. The remaining two 'conceptual' projects are in hand and will be on show at the food festival in June for consultation on the canopy design and welcome signs.

Contact for more Information: Amy Tregellas, Head of Communities and Governance

Circulation of the Report: Cllr Richard Chesterton and Management Team

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ECONOMY PDG
26 MAY 2016

CULLOMPTON TOWNSCAPE HERITAGE INITIATIVE

Cabinet Member Cllr Richard Chesterton
Responsible Officer Amy Tregellas, Head of Communities & Governance

Reason for Report: To gain members approval to proceed with an initial application to the Heritage Lottery Fund's Townscape Heritage Initiative.

RECOMMENDATION: That the Policy Development Group consider and endorse recommendations 3.2 (a) to (g) and make recommendation to the Cabinet.

Relationship to Corporate Plan: This project will contribute to all four of Mid Devon District Council's corporate priorities, in particular to 'improve and regenerate our town centres' and 'planning and enhancing the built environment', but it also links in with the Homes theme, by bringing back empty flats back into use, and supports the Community theme. It is also implementing a key recommendation of the Conservation Area Management Plan for Cullompton.

Financial Implications: The Council will need to commit some funds in order to draw down a sizable grant from the Heritage Lottery Fund. The extent of this commitment is dependent on working up the final bid.

Legal Implications: None at this stage

Risk Assessment: The bid represents an opportunity to bring considerable investment into Cullompton and kick-start heritage-led regeneration in the town centre. Failure to take this opportunity will mean that the historical fabric of Cullompton is likely to deteriorate further, making it more difficult for the town centre economy to recover and grow.

1.0 Introduction

1.1 Mid Devon District Council has an opportunity to apply for funding from the Heritage Lottery Fund (HLF) under its 'Townscape Heritage Initiative', which if successful could provide over £1 million investment in Cullompton's historic built environment, and help boost the local economy. The Heritage Lottery Fund has already indicated their willingness to receive an application from Cullompton, and officers have been undertaking preliminary work in order to make an initial submission by 31st August 2016.

2.0 Background

2.1 Cullompton's main town centre street, and the courts that run off it, have a wide range of properties that are poorly repaired, redundant or under-used. Many are listed buildings, whilst others have importance as part of the town's

history. A Townscape Heritage grant would obtain funding to help bring buildings back into life and/or repair them, contributing to a general uplift of the town centre and stimulating the economy. In addition funding would enable the replacement of worn out street signs and continuation of the shopfront facelift scheme. Activities would include training for builders, owners and tenants in maintenance and building techniques for historic buildings as well as interpretation of the history of and open days on specific properties as they are repaired. Whilst all figures are ballpark and subject to a great deal more work, a project costing in the order of £1million might attract a £700,000 grant, with much of the match funding coming from developers (estimated £250,000 - £300,00), with in-kind support and cash contributions also included.

- 2.2 Richard Chesterton, the Cabinet Member for Planning and Economic Regeneration, Penny Bayer, Project Development Officer, and Sue Warren, Conservation Officer, met with representative from HLF earlier in the year to discuss an initial enquiry. HLF requested various pieces of work be done before a second meeting in June to determine whether the application is likely to be ready to submit this year. Initial results (surveys and reports are in progress at the time of writing) indicate that many buildings are in a poor condition and many owners are interested in the scheme.
- 2.3 Applications are accepted by HLF once a year and the next deadline is end of August for decision in January 2017. This is a long term project over 6 years (1 year development, 5 years implementation) requiring commitment from all parties.
- 2.4 The full case for funding is set out in Appendix A.

3.0 Recommendations

- 3.1 This is a significant project, which could have major benefits to Cullompton and the surrounding area. The project will contribute to Mid Devon District Council's corporate priorities for the economy and environment as well as implementing a key recommendation of the Conservation Area Management Plan for Cullompton. In order for the project to proceed we need members' in principal approval prior to an important meeting with the Heritage Lottery Fund in June.
- 3.2 It is, therefore, recommended that the Economy Policy Development Group consider and endorse the following, subject to the case being fully made to the HLF through the surveys and reports currently being produced:
 - (a) MDDC to act as the accountable and lead body for this project;
 - (b) In principal, MDDC to allocate staff and councillor time to the project over 6 years – to include Chairing and sitting on the Steering Group, managing and employing/contracting a project officer and input into the project work;

- (c) MDDC to allocate some funds (in the order of £12.5K initially with the option of further funding from MDDC or finding alternative funding in subsequent years) to the project in order to draw down potentially in the region of £1 million (tbc). The exact figure is dependent on the final structure of the bid, and whether other funding can be drawn down to offset it in future. HLF has indicated that without some cash input from the principle authorities the application will not succeed.
- (d) MDDC to corporately investigate drawing down other funds to contribute to this project e.g. Empty Homes bonus, S106 related to development of Cullompton, property portfolio.
- (e) MDDC to consider what it can do to facilitate the development of the gap site on the former Harlequin Valet site in Cullompton which continues to be an eyesore in the Higher Bull Ring and problem for neighbouring properties. The Higher Bull Ring is the heart of Cullompton town centre and this key site could be beneficial to the economy of the town and to the appearance of the Conservation Area.
- (f) MDDC to integrate the aims of the scheme into all relevant strategic documents relevant to forward planning, empty homes and property in Cullompton
- (g) MDDC to obtain indications of support from Devon County Council, Cullompton Town Council, Cullompton Town Team, Culm Valley in Business and the Cullompton Neighbourhood Plan Group.

Contact for more Information: Penny Bayer (01884 234950 / pbayer@middevon.gov.uk)

Circulation of the Report: Cllr Richard Chesterton, Management Team

List of Background Papers: none

Appendix A - The Case for a Townscape Heritage Grant application

Appendix A

The Case for a Townscape Heritage Grant application

1. Heritage Need

- 1.1 The Cullompton Conservation Area is described as in “very bad” condition on Historic England’s (HE) 2015 Heritage at Risk register. In relation to specific buildings, HE note that the Walronds was on the At Risk register from 2005-2013 but has now been renovated with HLF and other funding. HE sees the completion of the Walronds project as a key milestone in the regeneration of Cullompton town centre. It believes the repair of the Walronds will help to improve the condition of the Cullompton Conservation Area, which is itself at risk”.¹ St Andrew’s church is also on the list with a note that a solution has been agreed but not yet implemented. In September 2015 the work was in progress. However the Manor House Hotel was added to the “Heritage at Risk” register on 20 October 2015, its condition marked as “poor”.
- 1.2 In addition to these key heritage buildings there is a long list of listed and other buildings in Cullompton town centre in need of physical improvement. Whilst there has been some uplift of shopfronts in the immediate vicinity of the Walronds since its completion, it is now time to look at ways of enhancing and securing other buildings and places of historic importance in the town centre with the aim of working towards taking the Conservation Area off the At Risk register.
- 1.3 Whilst an outline review has been produced, the Conservation Area Management Plan requires updating and rewriting.

2. Economic need

- 2.1 Cullompton Town Centre needs more footfall to sustain local shops and businesses. In 2010 a Devon County Council benchmarking study found that Cullompton and its local economy needed a major boost with more employment opportunities; the Town Centre had a vital role to play but its image and environment needed revitalisation. The link between repair of buildings and the economy has been demonstrated in the town following the renovation of the Walronds. The Cullompton Enhancement and Regeneration Advisory Group (CRAG)/Cullompton Town Team have been working on initiatives linking economy and heritage for more than 6 years, and recognise heritage as one of the town’s strongest Unique Selling Points (USPs) (see for example CRAG Action Plan 2011/2013). The joint purpose of the bid is therefore to bring buildings into their full potential to contribute to the business, retail, cultural, tourist and leisure economy of the town centre.

3. The link between heritage and regeneration

¹ <https://content.historicengland.org.uk/images-books/publications/har-2014-local-summaries/har-2014-sw-local-leaflet.pdf/>

- 3.1 It has become clear that the renovation of the Walronds has had an economic benefit on the town. Soon after its completion a number of surrounding shops upgraded their shopfronts. The Walronds has also attracted footfall into the town. It has been the foundation stone for the Cullompton Food and Drink Festival, which took place in October 2015, attracting a greatly enhanced footfall into the town. Other towns have shown how heritage-led regeneration can work (eg Bedford; Dalkeith; Tavistock – in progress).
- 3.2 The link between place-making, heritage and economy is being examined in a commissioned report from Ash Futures (see below).

4. Strategic background

- 4.1 The idea of progressing a Townscape Heritage project has been included in various strategic documents. The Cullompton Conservation Area Management Plan (CAMP) 2009 included the Townscape Heritage programme as a potential funding stream suitable to support improvements to the Conservation area. The 2015 review report on the CAMP identifies works that have been achieved since 2009 and areas that need further attention. This report calls for: the shopfront grant scheme to be continued; for under-occupancy and redundancy of upper floors buildings along Fore Street to be addressed by bringing residential units back into use; attention to repair and maintenance of whole buildings rather than just the shopfront; address the large number of vacant and disused buildings in the town centre; improve historic floorscapes; and street lighting issues. The review recognises THI as an appropriate vehicle to achieve some of these aims. The emerging Cullompton Neighbourhood Plan recognises the value of the historic town centre and the link between conservation and economy and is expected to include policies to support applications such as townscape heritage and regenerated courts.
- 4.2 The Cullompton Town Team progressed initial discussions on THI, and comprises a partnership of Devon County Council, Mid Devon District Council, Cullompton Town Council, Culm Valley in Business Group, Churches Together, the Cullompton Walronds Preservation Trust, the Hayridge centre, the Community Centre, the Farmers' Market, and individual local businesses representing owners and landlords, tourism and the independent sector. The idea of a THI application has been included in Town Team discussions and action plans over at least 6 years. The Town Team has previously shown its ability to work together on a heritage project (as advised by HLF) through the Culm Valley, Cullompton and the Cloth Trade project, which has been successfully completed (March 2015). The Town Team visited Tavistock THI in June 2014 and was inspired by what it saw.
- 4.3 MDDC has now taken on the lead for this complicated project, chaired by Cllr Chesterton.

5. Reports and survey work in progress, May 2016

5.1 The following reports and surveys are on target to be ready to present to HLF in mid June.

- **A report setting out the links between place-making, heritage and economy** in Cullompton has been commissioned from Ash Futures and will be produced by mid June 2106. This report is expected to help make the strategic case for the Townscape Heritage grant.
- **A survey of owners and tenants** in the main street in Cullompton is currently taking place (by the Project Development Officer, the Cullompton Neighbourhood Plan Administrator, the Conservation Officer plus members of the Steering Group). Owners and tenants have been approached in person, by email, by letter and through a survey leaflet. Initial results indicate that a good number of owners and tenants are interested in taking part in the scheme. On 10th May, when the full results had not yet come in, twenty five owners (83.3% of owners who had responded at that point of time) had indicated that, without prejudice, they would be interested in a grant towards repair and renovation between 2018 and 2023. In addition 14 tenants were interested in smaller grants towards shopfront improvements.
- **A street audit of all buildings in the main street** is taking place (by the Project Development Officer with 3 Members of Cullompton Town team, - Richard Thorne, Building Surveyor, Bill Williams, Builder and Sue Williams, buildings letting agency owner). This is indicating that many buildings are in very poor condition.
- **A survey of public realm** in and around the main street is taking place by the Conservation Officer.
- **Evidence of support from the three Councils**

6. The Cloth Trade Heritage

6.1 In 2012 HLF advised the Project Coordinator for the Cullompton Enhancement and Regeneration Advisory Group (CRAG) that before applying for THI funding, Cullompton should successfully complete a smaller partnership project. The 2013-2015 HLF funded project, *Cullompton, the Culm Valley and the Cloth Trade*, was successfully completed in early 2015, when the touchscreens and town trail were launched by Simon Timms, Chairman of HLF, South West.

6.2 The project identified a range of buildings that were part of the town's cloth trade heritage. Whilst covering the whole town centre, a prime area of interest was the area around the Walronds, which had been occupied by two weavers in the early 18th century. Next door was the Manor House Hotel, which had been owned by the Upcott family of cloth makers and exporters, and the Merchant's House. Nearby, at the top of New Cut, was Shortlands House where the Upcott family had had a cloth manufactory for hundreds of years, and the Workhouse building where handloom weaving took place. Weavers also met in the Methodist Church in New Cut from the time of John Wesley. A great deal of new information was uncovered about these buildings and their occupants during the project and a town trail was created.

6.3 Some of these buildings - which are key to the history of the town - are in need of work to either bring them back into use or to safeguard their fabric.

7. Partners

7.1 A Steering Group has been set up with representatives of DCC, MDDC, the Town Council, the Town Team, The Neighbourhood Plan Group and Culm Valley in Business Group.

- Mid Devon District Council: the project Steering Group is chaired by Cllr Richard Chesterton, Cabinet Member for Planning and Economic Regeneration of Mid Devon District Council. The proposal arose out of the MDDC Conservation Area Management Plan and the work of the Cullompton Town Team.
- Cullompton Town Team organised a visit to Tavistock THI and supports a bid. The Town Team are giving extensive volunteer involvement in surveys and possibly small cash contribution.
- Cullompton Town Council has indicated its support (October 2015, May 2016) for the THI application in principal and is now awaiting the survey results. The Town Council/Neighbourhood Plan Group have provided the services of the Neighbourhood Plan Administrator to help with the survey work.
- Cullompton Neighbourhood Plan Group, key personnel Michael Speirs and Cllr Gordon Guest indicated their support November 2015. Michael Speirs has helped with the survey work.
- Devon County Council – the following possibilities were discussed at the first Steering Group meeting:
 - DCC to ask for a contribution from the Community Infrastructure Levy (CIL)/S106 for Knowle Lane Transport Improvement
 - DCC to keep the project on its radar and keep communication open e.g. re redesign of pavements/ parking linked to relief road
 - DCC to consider improvements to roads, when work being done
 - Licensing – special brokerage re skips etc or it might be possible to broker a process by which the Town Council takes on the paperwork. (Bideford has looked at this). There may also be a way of facilitating agreements for scaffolding.
 - Possible locality funding via Local DCC Member
 - Potential discretionary pots of funding
 - The County Archaeologist to speak to Royal Albert Memorial Museum (RAMM) about the possibility of raising their own funding to bring archaeological objects to the town as part of the interpretation aspect
 - The County Archaeologist would be involved in any archaeological events or activity; provision of Historic Environment Record information about the study area; helping tease out any archaeological aspects; bringing in information about finds such as the cremation vessel (linking with RAMM); archaeological work as

- planning conditions; building in community involvement as appropriate and bringing interpretation into town centre.
- Owners and tenants will be key partners and beneficiaries and are being contacted via the current survey.

8. Other possible sources of funding

8.1 HLF wish the THI bid to indicate a holistic approach to place-making, economic development and heritage in Cullompton town centre. The THI grant application will therefore outline a package of works, not all of which can be progressed at this time and within the THI bid. There are other sources of funding which may be able to be pursued for these. These sources will not be possible to be used as match funding against THI but it may be possible to use them separately to fund areas of work mentioned below in the long list for which match funding within a THI bid cannot be currently found.

- Heritage Lottery Fund has indicated that the refurbishment of Cullompton Town Hall might be best pursued under a Heritage Grant, and whilst a THI might fund a feasibility study for the renovation of the major part of the Manor House Hotel, the actual work would best be progressed separately due to its scale.
- Historic England Partnership Scheme in Conservation areas: it is considered unlikely that this might be used in conjunction with THI or not, but needs to be checked out.
- Section 106 or Community Infrastructure Levy, associated with the growth of Cullompton. Mid Devon District Council (Planning) and Cullompton Town Council will jointly investigate whether any funding can be agreed for town centre improvements through planning applications for the Cullompton North West extension or other applications at the appropriate time.
- Cullompton Relief Road; £8 million pounds is allocated for this by DCC. DCC and MDDC to investigate whether any of this could be used for town centre improvements at the appropriate time. These figures have been queried by Cullompton Town Council, which has objected to the use of any of this funding for town centre improvements.

9. Long list of possible building works and activities

9.1 A long list of possible buildings and activities to consider for inclusion in a THI bid has been drawn up and discussed with HLF. This initial work indicated that a ballpark figure, which will need professional valuation expertise to confirm, is in the region of £ 902,000-£1,352,000. This is for illustrative purposes and the total is based on 9 buildings being renovated and no public realm works other than new street signs. .

9.2 However HLF/English Heritage have indicated that they would like us to take a wider look at the entire main street as most buildings in it require improvement which will contribute to place-making. A further street audit will take place in the near future and this list and costs will then be adjusted.

10. Income

- 10.1 The joint funding pot will be made up of: cash contributions, third party funding from grantees or private developers toward any high, medium or reserve priority project, volunteer time, non-cash contributions, and value of maintenance and management of properties for 5 years after completion of works. It is expected to be more than 5% of the total (ie more than £25,000-£50,000 total). Advice is required from HLF on this aspect. The aim is to have contributions from Mid Devon District Council, Cullompton Town Council, Devon County Council and the Cullompton Town Team.

Developer contributions in range £0.2m-0.3m

Voluntary and in kind contributions t.b.c.

Offers of support have already been received from the Devon County Council Archaeology Department. The Steering Group will include volunteers with experience of land ownership and management issues, heritage interpretation and research.

Cash contributions t.b.c.

11. Grant

- 11.1 Grant request not currently known: it could be in the region of £1million. If under £1 million a contribution of 5% is required; if more than £1million, this requires 10% minimum contribution. If we pegged the amount at £995,500 5% the contribution would be £44,775 [we need to check that this can be achieved through developer contributions, support in kind plus cash, amount to be determined]. A greater contribution including some cash contribution is likely to be required for a successful application.

12. Timetable

- 12.1 This is long-term project, which would reap substantial benefits for the town.
- We would aim to submit the Phase 1 application by 31 August 2016 for decision in Jan 2017.
 - We would aim to submit the Phase 2 application by 31 August 2017 for decision in Jan 2018.
 - We would aim to finish the project by 2023.

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ECONOMY PDG
26 MAY 2016

ECONOMIC PROFILE

Cabinet Member Cllr Richard Chesterton
Responsible Officer Amy Tregellas, Head of Communities & Governance

Reason for Report: To inform members of the intention to provide regular updates on the state of the Mid Devon Economy, and to seek their views on what sort of information and format they would like to be provided with.

RECOMMENDATION: **That the report is noted.**

Relationship to Corporate Plan: The report applies to the Council's corporate objectives for the economy.

Financial Implications: None at this stage.

Legal Implications: None

Risk Assessment: None

1.0 Introduction

1.1 In order to help Members make decisions about the economy, it is important that they have access to accurate information on the state of the Mid Devon Economy. It is, therefore, the intention to provide the Economy Policy Development Group with regular updates on available statistical and qualitative information that will increase Members' understanding of the Mid Devon economy and how it compares to the regional and national economy.

1.2 The Office of National Statistics provides a free service that gives detailed and up-to-date UK labour market statistics from a number of official sources. (see Appendix A). However, it is limited in its scope and does not provide information on how businesses are faring or the state of the town centres.

1.3 It is therefore the intention to create a basket of indicators that reflect the needs of the Council. These would include statistics such as:

Labour Market

- Population total
- Population of working age
- Number of employment jobs
- Number of employment jobs per sector
- Job Seekers Allowance Claimant Count
- Median full-time annual earnings
- Economic Activity Rate

Business Demographics

- Number of VAT and / or PAYE registered enterprises
- Enterprise by size (micro, small medium & large)
- Annual business births
- Annual business deaths
- 2 yr survival rates

Town Centre

- Retail vacancy rates
- Footfall
- Car parking vends

1.4 However, statistical information rarely speaks for itself, so we will also try to source reports that provide interpretation of the underlying trends in the economy , and its performance compared to our neighbours.

2.0 Resourcing

2.1 Even though it is relatively easy to provide Members with the latest update from the Office for National Statistics website, sourcing, formatting and interpreting relevant information for a more in depth understanding of the local economy can be a time-consuming and costly activity. We are, therefore, looking into the feasibility of jointly employing a data analyst with other Exeter and the Heart Of Devon (EHOD) partners (Exeter City Council, East Devon District Council and Teignbridge District Council) to provide a more thorough and a better quality analysis of information.

Contact for more Information: John Bodley Scott (01884 234363 / jbodleyscott@middevon.gov.uk)

Circulation of the Report: Cllr Richard Chesterton, Management Team

List of Background Papers: None

Appendix A - Nomis Labour Market Profile May 2016

Labour Market Profile - Mid Devon

The profile brings together data from several sources. Details about these and related terminology are given in the definitions section.



Resident Population

Total population (2014)

	Mid Devon (Numbers)	South West (Numbers)	Great Britain (Numbers)
All People	79,200	5,423,300	62,756,300
Males	38,800	2,663,500	30,890,900
Females	40,400	2,759,800	31,865,400

Source: ONS Population estimates - local authority based by five year age band

Population aged 16-64 (2014)

	Mid Devon (Numbers)	Mid Devon (%)	South West (%)	Great Britain (%)
All People Aged 16-64	46,900	59.2	61.4	63.5
Males Aged 16-64	23,000	59.3	62.2	64.3
Females Aged 16-64	23,800	58.9	60.5	62.8

Source: ONS Population estimates - local authority based by five year age band

Notes: % is a proportion of total population

Labour Supply

Employment and unemployment (Jan 2015-Dec 2015)

	Mid Devon (Numbers)	Mid Devon (%)	South West (%)	Great Britain (%)
All People				
Economically Active†	43,500	83.9	80.7	77.8
In Employment†	42,500	81.9	77.4	73.6
Employee‡	31,500	64.8	64.7	63.1
Self Employed†	10,600	16.2	12.3	10.2
Unemployed (Model-Based)§	1,300	3.0	3.9	5.2
Males				
Economically Active†	22,600	89.3	85.9	83.2
In Employment†	22,000	86.9	82.5	78.6
Employee‡	16,300	70.9	66.0	64.4
Self Employed†	5,700	#	16.2	13.8
Unemployed§	!	!	3.8	5.3
Females				
Economically Active†	20,900	79.0	75.5	72.5
In Employment†	20,500	77.3	72.3	68.7
Employee‡	15,200	59.2	63.4	61.7
Self Employed†	4,900	16.4	8.4	6.6
Unemployed§	!	!	4.1	5.1

Source: ONS annual population survey

Sample size too small for reliable estimate

! Estimate is not available since sample size is disclosive

† - numbers are for those aged 16 and over, % are for those aged 16-64

§ - numbers and % are for those aged 16 and over. % is a proportion of economically active

Economic inactivity (Jan 2015-Dec 2015)

	Mid Devon (Level)	Mid Devon (%)	South West (%)	Great Britain (%)
All People				
Total	7,700	16.1	19.3	22.2
Student	#	#	23.8	26.2
Looking After Family/Home	#	#	22.8	25.1
Temporary Sick	!	!	2.1	2.3
Long-Term Sick	!	!	20.6	21.8
Discouraged	!	!	0.8	0.4
Retired	#	#	18.1	14.1
Other	!	!	11.8	10.1
Wants A Job	#	#	25.2	24.3
Does Not Want A Job	5,700	74.3	74.8	75.7

Source: ONS annual population survey

Sample size too small for reliable estimate

! Estimate is not available since sample size is disclosive

Notes: numbers are for those aged 16-64.

% is a proportion of those economically inactive, except total, which is a proportion of those aged 16-64

Employment by occupation (Jan 2015-Dec 2015)

	Mid Devon (Numbers)	Mid Devon (%)	South West (%)	Great Britain (%)
Soc 2010 Major Group 1-3	21,700	51.1	44.8	44.4
1 Managers, Directors And Senior Officials	5,600	13.1	11.2	10.4
2 Professional Occupations	11,000	25.8	19.2	19.8
3 Associate Professional & Technical	5,200	12.2	14.2	14.1
Soc 2010 Major Group 4-5	12,900	30.3	22.2	21.4
4 Administrative & Secretarial	6,000	14.0	10.0	10.7
5 Skilled Trades Occupations	6,900	16.2	12.0	10.6
Soc 2010 Major Group 6-7	#	#	17.1	16.9
6 Caring, Leisure And Other Service Occupations	#	#	9.7	9.2
7 Sales And Customer Service Occs	!	!	7.4	7.7
Soc 2010 Major Group 8-9	5,000	11.8	16.0	17.2
8 Process Plant & Machine Operatives	#	#	5.3	6.3
9 Elementary Occupations	#	#	10.7	10.8

Source: ONS annual population survey

Sample size too small for reliable estimate

! Estimate is not available since sample size is disclosive

- The sample size is too small to allow Labour Force Survey data to be produced

Notes: Numbers and % are for those of 16+
% is a proportion of all persons in employment

Qualifications (Jan 2015-Dec 2015)

	Mid Devon (Level)	Mid Devon (%)	South West (%)	Great Britain (%)
Individual Levels				
NVQ4 And Above	18,800	39.1	37.4	37.1
NVQ3 And Above	35,700	74.3	60.4	57.4
NVQ2 And Above	41,600	86.7	77.6	73.6
NVQ1 And Above	45,600	95.0	89.7	84.9
Other Qualifications	!	!	4.8	6.5
No Qualifications	#	#	5.5	8.6

Source: ONS annual population survey

Sample size too small for reliable estimate

! Estimate is not available since sample size is disclosive

Notes: For an explanation of the qualification levels see the definitions section.
Numbers and % are for those of aged 16-64
% is a proportion of resident population of area aged 16-64

Earnings by residence (2015)

	Mid Devon (Pounds)	South West (Pounds)	Great Britain (Pounds)
Gross Weekly Pay			
Full-Time Workers	479.9	498.8	529.6
Male Full-Time Workers	519.3	539.6	570.4

Local authority profile for Mid Devon

Female Full-Time Workers	411.8	440.1	471.6
Hourly Pay- Excluding Overtime			
Full-Time Workers	11.83	12.57	13.33
Male Full-Time Workers	12.03	13.24	13.93
Female Full-Time Workers	10.36	11.57	12.57

Source: ONS annual survey of hours and earnings - resident analysis

Note: Median earnings in pounds for employees living in the area.

Out-Of-Work Benefits

Claimant count by sex (March 2016)

	Mid Devon (Numbers)	Mid Devon (%)	South West (%)	Great Britain (%)
All People	490	1.0	1.2	1.9
Males	280	1.2	1.6	2.4
Females	210	0.9	0.9	1.3

Source: ONS Claimant count by sex and age

Note: % is the number of claimants as a proportion of resident population of area aged 16-64 and gender

Claimant count by age (March 2016)

	Mid Devon (Level)	Mid Devon (%)	South West (%)	Great Britain (%)
Aged 16+	490	1.0	1.2	1.9
Aged 16 To 17	0	0.0	0.1	0.1
Aged 18 To 24	100	1.8	1.9	2.8
Aged 18 To 21	55	1.7	2.0	2.9
Aged 25 To 49	260	1.1	1.3	1.9
Aged 50+	125	0.8	1.0	1.5

Source: ONS Claimant count by sex and age

Note: % is number of claimants as a proportion of resident population of the same age

Working-age client group - main benefit claimants (August 2015)

	Mid Devon (Numbers)	Mid Devon (%)	South West (%)	Great Britain (%)
Total Claimants	4,380	9.3	10.5	12.0
By Statistical Group				
Job Seekers	370	0.8	1.0	1.6
ESA And Incapacity Benefits	2,260	4.8	5.7	6.3
Lone Parents	330	0.7	0.9	1.1
Carers	700	1.5	1.4	1.6
Others On Income Related Benefits	80	0.2	0.2	0.3
Disabled	540	1.2	1.2	1.0
Bereaved	100	0.2	0.2	0.2
Main Out-Of-Work Benefits†	3,030	6.5	7.8	9.2

Source: DWP benefit claimants - working age client group

Local authority profile for Mid Devon

† Main out-of-work benefits includes the groups: job seekers, ESA and incapacity benefits, lone parents and others on income related benefits. See the Definitions and Explanations below for details

Notes: % is a proportion of resident population of area aged 16-64
Figures in this table do not yet include claimants of Universal Credit

Labour Demand

Jobs density (2014)

	Mid Devon (Jobs)	Mid Devon (Density)	South West (Density)	Great Britain (Density)
Jobs Density	36,000	0.77	0.86	0.82

Source: ONS jobs density

Notes: The density figures represent the ratio of total jobs to population aged 16-64.

Total jobs includes employees, self-employed, government-supported trainees and HM Forces

Employee jobs (2014)

	Mid Devon (Employee Jobs)	Mid Devon (%)	South West (%)	Great Britain (%)
Total Employee Jobs	23,100	-	-	-
Full-Time	14,500	62.7	64.8	68.3
Part-Time	8,600	37.3	35.2	31.7
Employee Jobs By Industry				
Primary Services (A-B: Agriculture And Mining)	100	0.6	0.3	0.4
Energy And Water (D-E)	100	0.6	1.1	1.1
Manufacturing (C)	3,800	16.4	9.2	8.5
Construction (F)	1,400	6.2	4.8	4.5
Services (G-S)	17,600	76.3	84.7	85.6
Wholesale And Retail, Including Motor Trades (G)	4,700	20.3	16.5	15.9
Transport Storage (H)	1,100	4.9	3.5	4.5
Accommodation And Food Services(I)	1,400	6.2	8.7	7.1
Information And Communication (J)	300	1.4	3.0	4.1
Financial And Other Business Services(K-N)	2,800	12.3	20.0	22.2
Public Admin, Education And Health (O-Q)	6,100	26.5	28.8	27.4
Other Services (R-S)	1,100	4.7	4.2	4.4

Source: ONS business register and employment survey

- Data unavailable

Notes: % is a proportion of total employee jobs

Employee jobs excludes self-employed, government-supported trainees and HM Forces

Data excludes farm-based agriculture

Earnings by workplace (2015)

	Mid Devon (Pounds)	South West (Pounds)	Great Britain (Pounds)
Gross Weekly Pay			
Full-Time Workers	469.7	492.8	529.0
Male Full-Time Workers	499.1	532.2	569.9
Female Full-Time Workers	400.4	435.6	471.5

Local authority profile for Mid Devon

Hourly Pay - Excluding Overtime

Full-Time Workers	10.35	12.32	13.32
Male Full-Time Workers	11.11	12.94	13.91
Female Full-Time Workers	9.00	11.44	12.56

Source: ONS annual survey of hours and earnings - workplace analysis

Note: Median earnings in pounds for employees working in the area.

Civil service jobs as a proportion of employee jobs (2015)

	Mid Devon (Headcount)	Mid Devon (%)	South West (%)	Great Britain (%)
Total civil service jobs	20	0.1	1.9	1.5
Full-time	20	0.1	1.5	1.1
Part-time	10	0.0	0.4	0.4

Source: ONS Annual Civil Service Employment Survey

Note: Percentages based on % of total jobs in area that are civil service jobs

Composition of civil service jobs by sex and hours worked (2015)

	Mid Devon (Headcount)	Mid Devon (%)	South West (%)	Great Britain (%)
Total civil service jobs	20	-	-	-
Full-time	20	68.2	80.4	74.3
Part-time	10	31.8	19.6	25.7
Male	10	36.4	56.2	46.0
Full-time	10	31.8	52.2	41.1
Part-time	#	#	4.0	4.8
Female	10	63.6	43.8	54.0
Full-time	10	36.4	28.2	33.2
Part-time	10	27.3	15.6	20.8

Source: ONS Annual Civil Service Employment Survey

Note: Percentages based on % of Total Civil Service Jobs made up of each category

Businesses

UK Business Counts (2015)

	Mid Devon (Numbers)	Mid Devon (%)	South West (Numbers)	South West (%)
Enterprises				
Micro (0 To 9)	4,040	92.0	195,890	88.7
Small (10 To 49)	310	7.1	21,050	9.5
Medium (50 To 249)	35	0.8	3,185	1.4
Large (250+)	5	0.1	695	0.3
Total	4,390	-	220,825	-
Local Units				
Micro (0 To 9)	4,285	89.1	219,010	83.7
Small (10 To 49)	455	9.5	35,415	13.5

Local authority profile for Mid Devon

Medium (50 To 249)	65	1.4	6,450	2.5
Large (250+)	10	0.2	860	0.3
Total	4,810	-	261,735	-

Source: Inter Departmental Business Register (ONS)

Note: % is as a proportion of total (enterprises or local units)

Definitions And Explanations

Resident Population

The estimated population of an area includes all those usually resident in the area, whatever their nationality. HM Forces stationed outside the United Kingdom are excluded but foreign forces stationed here are included. Students are taken to be resident at their term-time address.

Labour Supply

Labour supply consists of people who are employed, as well as those people defined as unemployed or economically inactive, who can be considered to be potential labour supply. Information in this section relates to the characteristics of people living in an area.

Most labour supply data comes from the Annual Population Survey (APS). The APS is the largest regular household survey in the United Kingdom. It includes data from the Labour Force Survey (LFS), plus further sample boosts in England, Wales and Scotland. The survey includes data from a sample of around 256,000 people aged 16 and over.

As APS estimates are based on samples, they are subject to sampling variability. This means that if another sample for the same period were drawn, a different estimate might be produced. In general, the larger the number of people in a sample, the smaller the variation between estimates. Estimates for smaller areas such as local authorities are therefore less reliable than those for larger areas such as regions. When the sample size is too small to produce reliable estimates, the estimates are replaced with a #.

Economically Active

Economically Active

People who are either in employment or unemployed.

Economic Activity Rate

People, who are economically active, expressed as a percentage of all people.

In Employment

People who did some paid work in the reference week (whether as an employee or self employed); those who had a job that they were temporarily away from (eg, on holiday); those on government-supported training and employment programmes; and those doing unpaid family work.

Employment Rate

The number of people in employment expressed as a percentage of all people aged 16-64.

Employees And Self Employed

The division between employees and self employed is based on survey respondents' own assessment of their employment status. The percentage show the number in each category as a percentage of all people aged 16-64. The sum of employees and self employed will not equal the in employment figure due to the inclusion of those on government-supported training and employment programmes, and those doing unpaid family work in the latter.

Unemployed

Refers to people without a job who were available to start work in the two weeks following their interview and who had either looked for work in the four weeks prior to interview or were waiting to start a job they had already obtained.

Model-Based Unemployed

As unemployed form a small percentage of the population, the APS unemployed estimates within local authorities are based on very small samples so for many areas would be unreliable. To overcome this ONS has developed a statistical model that provides better estimates of total

Local authority profile for Mid Devon

unemployed for unitary authorities and local authority districts (unemployment estimates for counties are direct survey estimates). Model-based estimates are not produced for male or female unemployed.

The model-based estimate improves on the APS estimate by *borrowing strength* from the measure of those claiming Jobseeker's Allowance to produce an estimate that is more precise (i.e. has a smaller confidence interval). The amount of people claiming Jobseeker's Allowance is not itself a measure of unemployment but is strongly correlated with unemployment, and, as it is an administrative count, is known without sampling error. The gain in precision is greatest for areas with smaller sample sizes.

Unemployment Rate

Unemployed as a percentage of the economically active population.

Economically Inactive

Economically Inactive

People who are neither in employment nor unemployed. This group includes, for example, all those who were looking after a home or retired.

Wanting A Job

People not in employment who want a job but are not classed as unemployed because they have either not sought work in the last four weeks or are not available to start work.

Not Wanting A Job

People who are neither in employment nor unemployed and who do not want a job.

Occupation

Occupations are classified according to the Standard Occupation Classification 2010. Descriptions of the job titles included in each code are available in the [SOC manuals](#).

Qualifications

Qualifications data are only be available from the APS for calendar year periods, for example, Jan to Dec 2005. The variables show the total number of people who are qualified at a particular level and above, so data in this table are not additive. Separate figures for each NVQ level are available in the full Annual Population Survey data set (wizard/advanced query).

The trade apprenticeships are split 50/50 between NVQ level 2 and 3. This follows ONS policy for presenting qualifications data in publications. Separate counts for trade apprenticeships can be obtained from the full APS data set (wizard/advanced query).

No Qualifications

No formal qualifications held.

Other Qualifications

includes foreign qualifications and some professional qualifications.

NVQ 1 Equivalent

e.g. fewer than 5 GCSEs at grades A-C, foundation GNVQ, NVQ 1, intermediate 1 national qualification (Scotland) or equivalent.

NVQ 2 Equivalent

e.g. 5 or more GCSEs at grades A-C, intermediate GNVQ, NVQ 2, intermediate 2 national qualification (Scotland) or equivalent.

NVQ 3 Equivalent

e.g. 2 or more A levels, advanced GNVQ, NVQ 3, 2 or more higher or advanced higher national qualifications (Scotland) or equivalent.

NVQ 4 Equivalent And Above

e.g. HND, Degree and Higher Degree level qualifications or equivalent.

Earnings By Residence

The figures show the median earnings in pounds for employees living in the area who are on adults rates of pay and whose pay was not affected by absence. Figures for earnings come from the Annual Survey of Hours and Earnings (ASHE). The ASHE is based on a 1 per cent sample of employees, information on whose earnings and hours is obtained from employers. The survey does not cover self-employed. Information relates to a pay period in April.

The earnings information collected relates to gross pay before tax, national insurance or other

deductions, and excludes payments in kind. It is restricted to earnings relating to the survey pay period and so excludes payments of arrears from another period made during the survey period; any payments due as a result of a pay settlement but not yet paid at the time of the survey will also be excluded.

Out-Of-Work Benefits

Claimant Count (Experimental Statistics)

The Claimant Count is the number of people claiming benefit principally for the reason of being unemployed. This is measured by combining the number of people claiming Jobseeker's Allowance (JSA) and National Insurance credits with the number of people receiving Universal Credit principally for the reason of being unemployed. Claimants declare that they are out of work, capable of, available for and actively seeking work during the week in which the claim is made.

The measure of the number of people receiving Universal Credit principally for the reason of being unemployed is still being developed by the Department for Work and Pensions. Consequently this component of the total Claimant Count does not yet correctly reflect the target population of unemployed claimants and is subject to revisions. For this reason the Claimant Count is currently designated as Experimental Statistics.

The Claimant Count is mostly derived from DWP administrative systems. For various reasons, e.g. a claimant's National Insurance number is not known, a small number of claims have to be dealt with manually. These clerical claims do not have as much detail as the computerised claims and therefore, whilst part of the claimant count by sex table, cannot be included the age breakdown.

Rates By Age

Unemployment benefits normally only apply to people aged 18 years and over. They can only be claimed by 16 and 17 year olds in exceptional circumstances. Consequently the counts for this age group are typically very low.

DWP Working-Age Client Group

The number of working-age people who are claiming one or more main DWP benefits. The main benefits are: bereavement benefit, carer's allowance, disability living allowance, ESA and incapacity benefit, severe disablement allowance, income support, jobseeker's allowance, and widow's benefit. The age at which women reach State Pension age is gradually increasing from 60 to 65 between April 2010 and April 2020. Throughout this period, only women below State Pension age are counted as working age benefit claimants."

The total count is broken down by statistical groups. These categorise each person according to the main reason why they are claiming benefit. Each client is classified to a single group.

Benefits are arranged hierarchically and claimants are assigned to a group according to the top most benefit they receive. Thus a person who is a lone parent and receives Incapacity Benefit would be classified as incapacity benefits. Consequently, the group lone parent will not contain all lone parents as some will be included in the incapacity benefits group and Job seekers groups.

Main out-of-work benefits consists of the groups: job seekers, ESA and incapacity benefits, lone parents and others on income related benefits.

These groups have been chosen to best represent a count of all those benefit recipients who cannot be in full-time employment as part of their condition of entitlement. Those claiming solely Bereavement Benefits or Disability Living Allowance (DLA) are not included as these are not out-of-work or income based benefits. DLA is paid to those needing help with personal care. These people can, and some will, be in full-time employment. If DLA claimants are also in receipt of JSA, IS, ESA or Incapacity Benefits in addition to DLA they will be counted under the relevant statistical group. In addition, we exclude those claiming solely carer's benefits or claiming carer's benefits alongside income support, as DWP does not pursue active labour market policies for this group. Carers benefits are paid to those with full time caring responsibilities. The group entitled to Carer's benefits alongside Income Support (IS) includes around 86,000 claimants and has been stable over time.

This Nomis series is different to that published in the Office for National Statistics (ONS) Labour Market Statistics Bulletin (table 25) and on the DWP website at http://tabulation-tool.dwp.gov.uk/100pc/wa/tabtool_wa.html (against the link entitled "One-Click" Key Out-of-Work Benefits). This Nomis series uses DWP Jobseeker's Allowance numbers, whilst the other two series use the ONS Jobseeker's Allowance figures, using different methods and reference periods.

Labour Demand

Labour demand includes jobs available within the area.

Jobs Density

The level of jobs per resident aged 16-64. For example, a job density of 1.0 would mean that there is one job for every resident aged 16-64.

The total number of jobs is a workplace-based measure and comprises employee jobs, self-employed, government-supported trainees and HM Forces. The number of residents aged 16-64 figures used to calculate jobs densities are based on the relevant mid-year population estimates.

Employee Jobs

The number of jobs held by employees. Employee jobs excludes self-employed, government-supported trainees and HM Forces, so this count will be smaller than the total jobs figure shown in the Jobs density table. The information comes from the Business Register and Employment Survey (BRES) - an employer survey conducted in September of each year. The BRES records a job at the location of an employee's workplace (rather than at the location of the business's main office).

Full-Time And Part-Time:

In the BRES, part-time employees are those working for 30 or fewer hours per week.

Note

All figures exclude farm-based agriculture

Earnings By Workplace

The figures show the median earnings in pounds for employees working in the area who are on adults rates of pay and whose pay was not affected by absence. Figures for earnings come from the Annual Survey of Hours and Earnings (ASHE). The ASHE is based on a 1 per cent sample of employees, information on whose earnings and hours is obtained from employers. The survey does not cover self-employed. In 2004 information related to the pay period which included 21 April.

The earnings information collected relates to gross pay before tax, national insurance or other deductions, and excludes payments in kind. It is restricted to earnings relating to the survey pay period and so excludes payments of arrears from another period made during the survey period; any payments due as a result of a pay settlement but not yet paid at the time of the survey will also be excluded.

Annual Civil Service Employment Survey

The Annual Civil Service Employment Survey (ACSES) is based on a census of civil service departments on 31 March. ACSES counts all home Civil Service employees. It excludes the Northern Ireland Civil Service, other Crown servants and employees of the wider public sector. There are home Civil Service employees based in Northern Ireland and Overseas. Headcount statistics are based on the number of employees with an employment contract who are being paid by the organisation. Employees can be permanent, on a fixed-term contract or employed on a temporary basis. The self-employed, contract workers and agency workers are excluded. Employees not on the payroll and not being paid during the reference period are also excluded, for example, those on unpaid maternity leave, unpaid sick absence and career breaks. Full-time employees are those who are contracted to work 37 hours per week (36 hours per week in London for employees employed prior to 2013. Employees in London substantively promoted since 2013, or who have joined the Civil Service subsequent to this date, are now contracted to work 37 hours per week if on a full-time basis). Part-time employees are those who work less than the normal contracted hours.

Note ACSES data is currently only available for local authorities in England and Wales.

UK Business Counts

The data contained in the table are compiled from an extract taken from the Inter-Departmental Business Register (IDBR) recording the position of units as at March of the reference year. The IDBR contains information on VAT traders and PAYE employers in a statistical register which provides the basis for the Office for National Statistics to conduct surveys of businesses.

The table presents analysis of businesses at both Enterprise and Local Unit level. An Enterprise is the smallest combination of legal units (generally based on VAT and/or PAYE records) which has a certain degree of autonomy within an Enterprise Group. An individual site (for example a factory or shop) in an enterprise is called a local unit.

The employment information on the IDBR is drawn mainly from the Business Register Employment Survey (BRES). Because this is based on a sample of enterprises, estimates from previous returns and from other ONS surveys have also been used. For the smallest units, either PAYE jobs or employment imputed from VAT

turnover is used.

Estimates in the table are rounded to prevent disclosure.

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